

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
July 8, 2019 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

Chief Rowley led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

ROLL CALL

Council members present: Preston, Brager, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Hampton, Public Works Director, Rowley, Police Chief, and Fleck, Attorney/Planner.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Brager, second Weissenfels, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director reported there were a lot of people in town for the July 4th celebration. She noted the lack of rain, and said that the Visitor Information Center has been very busy and the lodging concierge service is going well.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held June 24, 2019 by Soha, second Preston, motion carried. **Motion** to approve minutes of the Board of Clallam County Commissioners and City of Forks joint meeting held March 25, 2019 by Soha, second Preston, motion carried.

2. Motion to approve manual claim checks 37078 and EFT 060319 for \$30,918.79, payroll checks 37079 through 37097 for \$107,292.63, claim checks 37098 through 37126 and EFT 0719 for \$507,868.87, and travel checks 3522 through 3529 for \$639.24 by Weissenfels, second Soha, motion carried.

3. 2020 to 2025 Six-Year Street Plan

Mayor Fletcher opened the public hearing. No comments were received. Mayor Fletcher closed the public hearing.

Motion to approve Resolution #476 Six Year Street Plan for 2020 to 2025 by Hillcar, second Preston, motion carried.

4. Well House #4 Construction Contract

The Council reviewed the proposed contract with Hoch Construction, Inc. to rebuild well house #4 for \$55,216.74. The well house was destroyed by falling trees during a windstorm earlier in the year. Council Members voiced concern over the amount of the bid and felt that it was too high for constructing a concrete block building. Clerk/Treasurer Grafstrom noted several details for Council to consider —one, that the

request for bids was sent out to well over 250 contractors, and while several inquiries were received, Hoch Construction was the only company to offer a bid, a fact that Mayor Fletcher emphasized as well; two, that the rebuild would be reimbursed from the insurance pool; and three, that the contract (bid) amount is in alignment with the insurance appraisal. Public Works Director Hampton noted that the project must be completed before the winter, as the current condition of the building puts equipment at risk of damage, and the municipal water supply at risk of both intentional and accidental contamination.

Motion to authorize the Mayor and staff to enter into a contract with Hoch Construction, Inc. for the rebuild of well house #4 by Brager, second Preston, motion failed 1-4 with Brager in favor.

DISCUSSION ITEMS

1. 2nd Quarter 2019 Reports: Second quarter Jail Statistics and Sales and Lodging Tax reports were reviewed.

2. Council Member Reports

Council Member Preston congratulated Dan Wahlgren for great work at the Wastewater Treatment Plant. The Forks Wastewater Treatment Plant was the recipient of the State Department of Ecology's 2018 Wastewater Treatment Plant Outstanding Performance award. This is the eleventh consecutive year the Forks Wastewater Treatment Plant has received this award.

Council Member Brager attended the candidate forum held by the League of Women Voters on Tuesday, June 25. Mike Gilstrap was the only city council candidate to attend.

Council Member Hillcar commended Chief Rowley and Public Works Director Hampton for their work over the July 4th celebration. He was very pleased to see the new radar sign up and running. His own observations indicate that the sign is clearly having an impact on drivers' speeds. He asked if the sign is capable of gathering data. Chief Rowley said that it does and the old radar sign is also capable of collecting some data.

Council Member Preston recognized Martin Dillon's work on putting the radar sign together.

3. Staff Reports

Public Works Director Hampton said that the reservoir rehab project is now set for completion on July 26 with the remaining 1MG reservoir to be filled on July 22.

Attorney/Planner Fleck attended the Board of Natural Resources meeting. He spoke with the American Forestry Resource Council regarding Department of Natural Resources issues. The DNR has promised additional economic data before the marbled murrelet final environmental impact statement is released in September. The Clallam Bay block will most likely face a 25–55% reduction in timber revenues.

Water levels last Friday were where they were in the first week of August 2015. With water levels as they are, we will likely begin the first phase of mandatory water restrictions soon. Two grant applications have been submitted for a new well at Campbell's pit, which would be added to the system for low-water events and for emergency water relief to small commercial wells in the region. The soil conservation district received a grant for a 600-gallon water cistern to be located in a public place to collect rainwater. In addition to collecting rainwater, another purpose of the grant and cistern is to educate the public.

4. Mayor's Report

Mayor Fletcher commended Dan Wahlgren for his eleventh WWTP award, and Public Works and the Police Department for their work over the July 4th celebration. He reported the Lions Club salmon bake sold out, and the line for the demolition derby extended all the way to the train. He thought the fireworks display was beautiful, but it would be nice to have a longer show. The Kiddies' Playday was well attended, and he took a turn in the dunk tank.

5. ADJOURNMENT

Motion to adjourn by Preston, second Weissenfels, motion carried. Meeting adjourned at 8:14 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer