

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
June 10, 2019 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

Attorney/Planner Fleck led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

ROLL CALL

Council members present: Preston, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Absent: Brager. Staff present: Grafstrom, Clerk/Treasurer, Hampton, Public Works Director, Rowley, Police Chief and Fleck, Attorney/Planner.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Hillcar, second Weissenfels, motion carried.

PUBLIC COMMENTS

No public comments were received.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held May 28, 2019 by Weissenfels, second Preston, motion carried.

2. Motion to approve payroll checks 36983 through 36999 for \$111,450.23, claim checks 37000 through 37030 and EFTs 052919 and 0619 for \$145,495.02, and travel checks 3511 through 3521 for \$1,432.24 by Soha, second Weissenfels, motion carried.

3. Peninsula Regional Transportation Planning Organization (PRTPO) Interlocal Agreement (ILA)

The PRTPO was originally established through an ILA executed in 1990 and included local counties. This updated ILA gives voting membership to all public agencies involved and recognizes the role of Lead Planning Agency, previously assigned to WSDOT.

Council Member Weissenfels inquired as to whether or not anyone has ever suggested meeting at least once a year in Port Angeles. The West End deserves a voice, and she feels that the distance representatives from the West End must travel to participate in meetings held in Port Hadlock or Bremerton is an obstacle to that participation. Public Works Director Hampton will suggest a more central location for meetings in order to encourage greater attendance from the West End. He would also like suggestions from Council as to what issues he should be addressing at the meetings.

Motion to approve Resolution #474 authorizing the execution of the Peninsula Regional Transportation Policy Board Interlocal Agreement by Soha, second Hillcar, motion carried.

4. NOAA Weather Station Lease at Quillayute Airport

Attorney/Planner Fleck reviewed the U.S. Government lease agreement for the NOAA weather station to remain at the Quillayute Airport for a term of 20 years with an annual rent of \$600. NOAA is responsible for the building maintenance.

Motion to approve the NOAA lease agreement to house a weather station at the Quillayute Airport for a term of 20 years by Weissenfels, second Preston, motion carried.

5. Surplus Resolution #475

Clerk/Treasurer Grafstrom presented the surplus resolution which includes three police vehicles, a dump truck, and miscellaneous equipment. The items would be auctioned online through Public Surplus. A notice would be placed in the Forks Forum informing residents about the items being auctioned and how to bid.

Motion to approved Surplus Resolution #475 by Soha, second Preston, motion carried.

DISCUSSION ITEMS

1. Quillayute Airport Runway 4/22 Rehabilitation Bid Results

Attorney/Planner Fleck reported the results of the bid opening held June 6, 2019. One bid was received in the amount of \$360,507.53 for the base bid from C.R. Contracting out of Oregon. The engineering firm Reid Middleton is reviewing the bid submittals. A recommendation of award and hopefully more information regarding WSDOT's match will be presented at the next council meeting.

2. Interfund Loan Ordinance: Airport/Industrial Park Fund to Quillayute Airport Fund

Attorney/Planner Fleck stated the interfund loan would be necessary to complete the runway rehabilitation project. We may receive additional funds from WSDOT Aviation for the local match, which would reduce the amount of interfund loan needed. A timber sale would be conducted to pay the remaining balance.

3. Council Member Reports

Council Member Preston has worked approximately 117 hours in the last two weeks.

Council Member Soha stated that he recently purchased the radio station property. He is working to get the light on the tower operational and will be mowing the lawn.

Council Member Hillcar noticed that police officers are stopping speeders at both entrances to town.

Council Member Weissenfels attended the Quillayute Health Fair. She brought up two issues of code enforcement, the Preston property on Russell Road and the derelict mobile home currently sitting on the Norman Foster property on Bogachiel Way. Police Chief Rowley explained that the owners of the mobile home will be relocating it, and that Clallam County Code Enforcement is actively working with the owners of the Preston property. Attorney/Planner Fleck reminded everyone that there is no code that prevents

people from camping on their own property, or any standard for how a property owner must maintain their property.

4. Staff Reports

Public Works Director Hampton stated that the street sweeper is back in the shop for repairs. The Fern Hill water main project is paved. He noted that well levels are dropping to levels that are concerning. The Mayor has called for voluntary water restrictions.

Attorney/Planner Fleck noted that the Departments of Health and Ecology will be holding a meeting at the Rainforest Arts Center on Tuesday, June 25 to discuss droughts and wells. He has just received the proposal for a new well head, a project that could possibly be funded by the State, but that a new tank, which is in the capital facility plan for north of town, is a \$2 to \$4-million project. He suggested the City consider some sort of program that encourages individuals to reduce their use of City-supplied water with the use of rain barrels for example, in addition to more common conservation methods.

Attorney/Planner Fleck stated that he'd had a DNR-related meeting during the week that he was away, and that his daughter has graduated high school.

5. Mayor's Report

Mayor Fletcher had nothing to report.

6. ADJOURNMENT

Motion to adjourn by Soha, second Preston, motion carried. Meeting adjourned at 8:11 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer