

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
April 8, 2019 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

Mayor Fletcher led the Pledge of Allegiance then called the meeting to order.

ROLL CALL

Council members present: Preston, Brager, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Rowley, Police Chief, Hampton, Public Works Director, and Fleck, Attorney/Planner.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Weissenfels, second Hillcar, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director reported that she has applied for a position on the Clallam County Lodging Tax Advisory Board. In 2020, she will be vice president of the Association of Visitor Information Centers of Washington and president in 2021. She also reported that the Visitor Information Center has been very busy.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held March 25, 2019 by Preston, second Brager, motion carried.

2. Motion to approve the payroll checks 36763 through 36780 for \$106,764.14, claim checks 36781 through 36811, EFT 032019 for \$113,391.16, and travel checks 3492 through 3501 for \$1,608.65 by Weissenfels, second Preston, motion carried.

DISCUSSION ITEMS

1. Quillayute Airport Interfund Loan

Attorney/Planner Fleck reported that we may need to consider an interfund loan to the Quillayute Airport Fund. When the FAA grant for the pavement maintenance project was approved, funds were available for the required match. The project was bid two times, both times coming in over budget. There are plans for a third bid, with potential increased funding from the FAA. If those funds are not approved, the plan would be to initiate the interfund loan, complete the project, and then conduct a timber sale to repay the loan.

2. 1st Quarter 2019 Reports: Sales and Lodging Tax Reports and Building Permit Reports were reviewed.

3. Council Member Reports

Council Member Preston noted that the “Ketcham” house in his neighborhood recently sold.

Council Member Brager reminded everyone of the April 15th due date for financial reports due to the Public Disclosure Commission. He also noted the May 13th – 17th filing period and announced that he will be stepping aside to let someone else take a turn.

4. Staff Reports

Clerk/Treasurer Grafstrom reported that she attended training by MRSC on the annual report to the State Auditor last week in DuPont.

Public Works Director Hampton took some vacation time last week. He stated that Mike Marshall’s last day will be April 15th. The position is currently posted in-house. Two seasonal positions will be hired in May. The crew is continuing work on the Fern Hill water main replacement. There were issues with a storm drain on Campbell Street, which involved removal of gravel from Lunsford’s parking lot.

Council Member Brager asked if the water tank project was on schedule. Public Works Director Hampton reported that some additional days had been added, but that both tanks should be back online in early June.

Police Chief Rowley reported that Officer Goode attended training for child sexual assault victim interviewing. On April 11th, Officers Goode, Kempster, and Folkner will attend an Emergency Vehicle Operator Course in Bremerton. A new corrections officer, John Gray will start on April 15th. Also, he reported that we purchased two commercial dryers for the jail for \$80 each from state surplus.


Attorney/Planner Fleck reported that the City met with representatives from Olympic National Park, Federal Highway Administration, WSDOT, and Strider Construction regarding the Highway 101 project around Lake Crescent. They will need to conduct four-hour closures this spring in order to build a gabion wall near the rock wall section of roadway that was damaged during blasting. We have since heard that there may be issues in obtaining the permit required for such work and that the closures may last into the summer. He also attended a Coastal Marine Advisory meeting last week.

5. Mayor’s Report

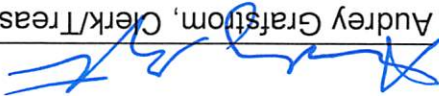
Mayor Fletcher attended the road construction meeting. He emphasized the need for a reliable route on either Highway 101 or 112, especially due to the Elwha bridge replacement project set to begin this summer.

Lissy Andros also reported that last Tuesday a documentary was released by “Screen Junkies”, which was filmed during the Forever Twilight in Forks Festival last September. It has been receiving positive YouTube comments not just about Twilight, but about the community in general.

6. ADJOURNMENT
Motion to adjourn by Preston, second Soha, motion carried. Meeting adjourned at 8:25 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer