

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
March 11, 2019 7:30 p.m.

**PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance, then called the meeting to order.

**ROLL CALL**

Council members present: Brager, Soha, Hillcar, Weissenfels, and Mayor Fletcher.  
Absent: Preston. Staff present: Grafstrom, Clerk/Treasurer, Rowley, Police Chief, Hampton, Public Works Director, and Fleck, Attorney/Planner.

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Weissenfels, second Brager, motion carried.

**PUBLIC COMMENTS**

No public comments were submitted.

**ACTION ITEMS**

**1. Motion** to approve minutes of the Regular Meeting held February 25, 2019 by Soha, second Hillcar, motion carried.

**2. Motion** to approve the payroll checks 36682 through 36697 for \$104,302.06, claim checks 36698 through 36722, and EFT 362019 for \$148,393.48, and travel checks 3487 through 3489 for \$1,948.53 by Soha, second Brager, motion carried.

**DISCUSSION ITEMS**

**1. Storm Related Debris Burn Permit Applications**

Attorney/Planner Fleck stated that a press release regarding the burn permits will be in the Forks Forum this week. The Forum has also posted the information about how to obtain a permit on their Facebook page. After the deadline of April 15<sup>th</sup>, applications will be forwarded to Olympic Region Clean Air Agency and permits will be issued.

**2. Joint Meetings with Clallam County Board of Commissioners**

The Clallam County Commissioners and Forks City Council will hold a joint meeting March 25, 2019 at 5:00 p.m. at Forks City Hall. Agenda items include: animal control, emergency management, Climate Change Week, Department of Natural Resources performance, and 2020 Census.

**3. Council Member Reports**

**Council Member Brager** noted that financial disclosures are due to the Public Disclosure Commission by April 15<sup>th</sup>.

**Council Member Soha** attended a fundraiser breakfast for the Gold Star Families Memorial at the American Legion Hall last Saturday. He also attended his grandfather's 96<sup>th</sup> birthday. His grandfather was a Corsair pilot in World War II.

**Council Member Hillcar** stated that the DOT has placed traffic counters on Highway 101 north of town. He suggested that the City see about obtaining the data. He also expressed concern over whether or not the DOT is using magnesium chloride on Main Street, since this would be detrimental to the stormwater holding area.

#### **4. Staff Reports**

**Clerk/Treasurer Grafstrom** reported that she and Attorney/Planner Fleck met with a 2020 Census representative last week. The Census Bureau is in the process of forming local Complete Count Committees in order to increase awareness and motivate citizens to respond to the census.

**Public Works Director Hampton** reported that his crew was busy dealing with the additional snowfall last week. They are also installing a fire hydrant on K Street, getting ready for the Fern Hill project, and repairing significant leaks. He attended a water loss seminar last week. State officials are expecting another drought this year. Council asked about the status of billing trailer court main meters. At this time, Forks Mobile Home Court is the only park billed from their main meter.

**Attorney/Planner Fleck** attended a meeting of The Nature Conservancy regarding the Washington portion of the Emerald Edge project. The Opportunity Zone program is still awaiting final IRS rules. Julie Knott with Clallam County Economic Development Council met recently with lawyers and accountants representing potential rural investors. He also stated that Scott Harris with Washington Department of Fish & Wildlife will be rescheduled to report on the special permit elk hunt. Mr. Harris stated that incidences of elk hoof disease have been reported in the area. Citizens are encouraged to report any sightings of limping elk or elk with hoof deformities to WDFW.

#### **5. Mayor's Report**

Mayor Fletcher thanked the Public Works crew and the Police Department for outstanding work during the recent storms.

#### **6. ADJOURNMENT**

**Motion** to adjourn by Soha, second Hillcar, motion carried. Meeting adjourned at 7:55 p.m.



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Tim Fletcher, Mayor



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Audrey Grafstrom, Clerk/Treasurer