

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
January 28, 2019 7:30 p.m.

INVOCATION, PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Hugo Lucas of the Iglesia De Cristo Ministerios Predicando La Salvacion led the invocation. Council Member Preston led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

ROLL CALL

Council members present: Preston, Brager, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Rowley, Police Chief, Fleck, Attorney/Planner, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Preston, second Brager, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director reported the slate of upcoming meetings: January 30th the Mayor's State of the City speech, February 6th a WSDOT update on the Elwha Bridge, and February 13th will be the "Best of" awards. She also shared photos of the Lionsgate proposed theme parks to be constructed in China and South Korea which will include a "Twilight" section.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held January 14, 2019 by Soha, second Preston, motion carried.

2. Motion to approve the payroll checks 36491 through 36504 for \$63,594.09, 13th period claim checks 36505 through 36521, and EFTs 0119, and 4Q2018 for \$43,293.97, and claim checks numbered 36522 through 36545, and EFT 011119 for \$194,385.11 by Weissenfels, second Brager, motion carried.

3. Motion to approve the December 2018 Treasurer's Report by Soha, second Weissenfels, motion carried.

4. Resolution #472 Related to Outdoor Burning of Storm-Related Debris

Attorney/Planner Fleck stated per code a resolution is required for residents to burn storm debris. If the resolution is approved, staff will compile a timeline for accepting applications. Permit availability, the timeline, fees, and the type of materials eligible for burning would be advertised to the community.

Motion to approve Resolution #472 Related to Outdoor Burning of Storm-Related Debris by Preston, second Brager, motion carried 4-1 with Soha against.

DISCUSSION ITEMS

1. 2018 Budget Amendment Ordinance

Clerk/Treasurer Grafstrom introduced the ordinance, which would amend the 2018 budget by a total of \$467,000. This consists of \$40,000 for the General Fund, \$25,000 for the Street Fund, \$400,000 for the Street Projects Fund, and \$2,000 for the Sewer Fund. Revenues have been realized for all of the overages and none of the expenditures are coming from beginning fund balance.

2. 4th Quarter 2018 Jail Report

The 4th quarter Jail Report was reviewed. A clarification was requested on the number of community service hours.

3. Council Member Reports

Council Member Preston attended the Peninsula Regional Transportation Planning Organization meeting in Bremerton. He reported the Elwha Bridge is their top priority.

Council Member Soha participated in the Lion's Club flag pole project at Tillicum Park.

Council Member Hillcar was pleased with the addition of the flag pole at Tillicum Park.

Council Member Weissenfels attended the community meeting regarding ways to assist furloughed federal employees. She toured the Clallam Transit System maintenance and operation facility. She also attended the community dinner at Prince of Peace Lutheran Church.

4. Staff Reports

Clerk/Treasurer Grafstrom noted the Statement of Support included in the packets. The statement was submitted to the International Pacific Halibut Commission in support of the Makah Tribe's proposal for setting a constant yield of no less than 1.5 million pounds for three years. She also reported that Holly Clark has moved into the position of Utility Biller and her former position of Administrative Assistant will be advertised.

Public Works Director Hampton reported work is progressing on the water tanks. Parts have been ordered for the water main extension at K Street along with the Fern Hill project. He will not be at the next meeting, as he will be attending the Evergreen Rural Water Conference in Yakima.

Police Chief Rowley reported that the recently damaged police vehicle should be back in service tomorrow.

Attorney/Planner Fleck attended the meeting regarding furloughed federal employees. Federal employees are currently back to work through a continuing resolution effective until February 15th. The City's draft ordinance for the Shoreline Management Plan has been sent to the Department of Ecology. We will be able to adopt the SMP after Clallam County, which should occur in March.

5. Mayor's Report

Mayor Fletcher organized the community meeting on January 17th regarding assistance for furloughed federal employees. USCG Senior Chief Carola offered to coordinate distribution of donations through the Chief Petty Officers Association. Another meeting is scheduled for February 14th. He reported that the Lions Club and USCG volunteers installed the 80' flag pole at Tillicum Park on January 26th. The flag pole was purchased through a donation from the Lloyd J. Allen Charitable Trust. Planning is underway for a pavilion at the base of the flag pole. The Mayor also distributed an aerial photo of the former Forks Sand & Gravel property and discussed his plans for trails, lighting and use of the retention pond.

Council Member Brager inquired about the special permit elk hunt. The permits were issued for the month of January. Scott Harris with Washington Department of Fish & Wildlife will be at the February 11th meeting to give a report on the outcomes of the special hunt.

6. ADJOURNMENT

Motion to adjourn by Weissenfels, second Preston, motion carried. Meeting adjourned at 8:26 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer