

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
October 8, 2018 7:30 p.m.

**PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Chief Rowley led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

**ROLL CALL**

Council members present: Soha, Hillcar, Weissenfels and Mayor Fletcher. Absent: Preston and Brager Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief and Hampton, Public Works Director

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Hillcar, second Soha, motion carried.

**PUBLIC COMMENTS**

Warren Johnson, Pastor of the Congregational Church announced the Harvest Dinner will be held Friday, October 12<sup>th</sup>. Mayor Fletcher is slated to serve the fish.

Lissy Andros, Chamber of Commerce Executive Director reminded everyone about upcoming Hickory Shirt/Heritage Days events, including Fish & Brew and the Choker Setters' Ball this Saturday. She reported that the Visitor Center has still been very busy, with over 200 visitors yesterday. She stated the "Twilight" series is approaching its 10<sup>th</sup> anniversary and with it new promotions for visiting Forks.

Clint Beyer stated he was present to hear about the status of holding a firearms class at the City's shooting range.

**ACTION ITEMS**

**1. Motion** to approve minutes of the Regular Meeting held September 24, 2018 by Soha, second Weissenfels, motion carried.

**2. Motion** to approve the manual claim check numbered 36126 for \$421,907.20, payroll checks 36127 through 36142 for \$105,048.92, claim checks numbered 36143 through 36175, and 092718 for \$74,690.57, and travel checks 3450 through 3458 for \$1,777.80 by Weissenfels, second Hillcar, motion carried.

**3. Reservoir Recoating Project Bid Award**

Clerk/Treasurer Grafstrom stated that since the re-bid on September 13<sup>th</sup>, the City received a bid protest from HCI Industrial & Marine Coatings, Inc. The City has been working with engineers Gray & Osborne, and also contract attorney Robert Christie to determine a course of action. Their recommendation is to award the contract to the lowest responsible bidder, T. Bailey, Inc.

**Motion** to waive any irregularities regarding the bid to include that which was noted in the engineer's recommendation by Soha, second Weissenfels, motion carried.

**Motion** to award the contract to T. Bailey, Inc. and authorize the mayor and staff to enter into the necessary agreements by Weissenfels, second Soha, motion carried.

[Police Chief Rowley left the meeting for an emergency call.]

## **DISCUSSION ITEMS**

### **1. Council Member Reports**

**Council Member Hillcar** stated he has been reviewing the preliminary budget.

**Council Member Weissenfels** recently returned from a week in Chelan, where she took the four-hour ferry ride to Stehekin. She noticed several speed limit signs in the rural areas.

### **2. Staff Reports**

**Clerk/Treasurer Grafstrom** passed on an invitation to a retirement party for Clallam County Administrator Jim Jones on October 23<sup>rd</sup>. She reviewed items in the packet regarding recent meetings, including an information sheet regarding Quillayute Valley School District which shows declining enrollment. She encouraged Council Members to review the preliminary budget including subsidiary worksheets showing revenue projections. She also informed Council that the City has been working with the Lions Club and the Lloyd J. Allen Charitable Trust on a project at Tillicum Park. The Lions Club was gifted with a garrison flag, which requires an 80' flagpole for display. The Allen Trust has donated \$16,000 to the City for completion of the project.

**Public Works Director Hampton** reported that the Elderberry and Spartan Avenue street and sidewalk construction is almost done. Landscaping and striping is needed. His crew has been working to repair the pump motor for well house #5. Both he and Mike Hirsch attended training last week for building inspector certification. They will be taking the exam in the next week.

**Attorney/Planner Fleck** stated that the two-day firearms class could be facilitated through a license agreement and overseen by the Police Department. He recently attended several meetings regarding DNR issues, including the Board of Natural Resources and the American Forest Resource Council. The Timberland Regional Library which serves five counties, is looking at significant cuts in part due to decreased DNR trust land timber harvests. He reported that Clallam County Commissioner Peach stated the County has agreed to a two-year lease for District II Court, with a two-year automatic extension unless either party wants to make changes. Also, Commissioner Peach has budgeted for three days per week of animal control services on the West End. He is looking for ways the City and County can work together on animal control.

### **3. Mayor's Report**

Mayor Fletcher stated that he was invited to a broadband action team meeting September 28<sup>th</sup>. He was asked to speak about the City's ICN project. Rural broadband initiatives were discussed at the meeting. The City is seen as the hub for many outlying communities.

### **4. ADJOURNMENT**

**Motion** to adjourn by Soha, second Hillcar, motion carried. Meeting adjourned at 8:20 p.m.

  
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Audrey Grafstrom, Clerk/Treasurer

  
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Tim Fletcher, Mayor