

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
September 10, 2018 7:30 p.m.

**PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Mayor Fletcher led the Pledge of Allegiance and called the meeting to order.

**ROLL CALL**

Council members present: Preston (via telephone), Brager, Soha, Hillcar, and Mayor Fletcher. Absent: Weissenfels Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief and Hampton, Public Works Director

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Hillcar, second Brager, motion carried.

**PUBLIC COMMENTS**

Steve Hopkins, Clallam Transit System Operations and Planning Manager reported that CTS ran a promotion providing free service during the Clallam County Fair. The West End had the highest increase in ridership that weekend compared to the prior weekend. Overall, reception to service changes remains strong.

**ACTION ITEMS**

**1. Motion** to approve minutes of the Regular Meeting held August 27, 2018 by Soha, second Preston, motion carried with Brager abstaining.

**2. Motion** to approve the manual claim check numbered 36028 for \$1,568.02, payroll checks 36029 through 36044 for \$111,133.29, claim checks numbered 36045 through 36075 for \$31,487.41, and travel checks numbered 3445 through 3449 for \$645.60 by Soha, second Hillcar, motion carried.

**3. Bicycle Rides Northwest Request for Use of Tillicum Park**

The City received a request from Bicycle Rides Northwest, Inc. to use Tillicum Park for overnight camping when their group of approximately 300 riders passes through Forks in 2020. Overnight camping may be allowed at Tillicum Park by approval of the Council.

Discussion ensued regarding the group's status as a 501(c)(7), their self-containment, and whether or not there is a benefit to the public. It was also noted that their stay in Forks would most likely result in return visits to the area.

**Motion** to postpone this request until November 12, 2018 by Hillcar, second Brager, motion carried.

## **DISCUSSION ITEMS**

### **1. Council Member Reports**

**Council Member Hillcar** attended the memorial service for Charlene Caldwell on September 1<sup>st</sup>. He noted her many years of service to the community with the 4<sup>th</sup> of July Committee and other organizations.

### **2. Staff Reports**

**Clerk/Treasurer Grafstrom** stated the rebid for the water reservoir project will be held this Thursday at 1:00 p.m. She reminded Council about the special meeting scheduled for September 17<sup>th</sup> with the Clallam County Board of Commissioners. She also stated that work has begun on the 2019 budget.

**Public Works Director Hampton** reported that paving should occur this Wednesday. He also reported the Public Works Crew is continuing to repair water leaks and that there has been a lot of construction and requests for new water services.

**Police Chief Rowley** reported that they've been experiencing high call volume. The new patrol cars are slated to be built this week. An officer will attend ALICE Training (Alert, Lockdown, Inform, Counter, Evacuate) with the Quillayute Valley School District. He also reported that the regular Records Technician is back from leave.

**Attorney/Planner Fleck** attended a DNR Solutions Table and a Board of Natural Resources meeting. The long-term marbled murrelet conservation strategy is out for review. The economic analysis is expected to be published mid-October. A report was given to the Legislature from the Solutions Table, which fails to define the problem which is supposedly being solved. He also reported that the City's comprehensive plan was submitted to the State for a 60-day review.

### **3. Mayor's Report**

Mayor Fletcher reported that last Friday he participated in the panel for selection of the Clallam County Administrator. He attended the Bear Creek Chili Cookoff on Saturday. He also attended the memorial service for Sharon Penn in La Push September 1<sup>st</sup>.

### **4. ADJOURNMENT**

**Motion** to adjourn by Soha, second Hillcar, motion carried. Meeting adjourned at 8:19 p.m.

  
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Audrey Grafstrom, Clerk/Treasurer

  
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Tim Fletcher, Mayor