

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
August 13, 2018 7:30 p.m.

PLEDGE OF ALLEGIANCE AND CALL TO ORDER

Council Member Soha led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

ROLL CALL

Council members present: Soha, Hillcar, Weissenfels, and Mayor Fletcher. Absent: Preston and Brager Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Hillcar, second Soha, motion carried.

PUBLIC COMMENTS

Steve Hopkins, Clallam Transit System Operations and Planning Manager gave an update on recent service changes. The bus used for Forks and La Push routes has seen ridership increase from 1,300 per month to 2,000 per month. They are also seeing an increase on the 7:15 a.m. arrival to Port Angeles from Forks. This appears to be due to riders utilizing the Strait Shot with service to the Bainbridge Island Ferry.

Lissy Andros, Chamber of Commerce Executive Director stated that as of July 31st they have sold 453 Forever Twilight in Forks festival tickets, which is 140 more than last year. She reported that the Visitor Information Center has been extremely busy with some days seeing over 400 visitors.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held July 23, 2018 by Weissenfels, second Soha, motion carried.

2. Motion to approve the payroll checks numbered 35926 through 35941 for \$111,341.97, and claim checks numbered 35942 through 35989, 073118, and 0818 for \$164,396.94, and travel checks 3441 through 3443 for \$344.73 by Soha, second Weissenfels, motion carried.

3. Motion to approve the July 2018 Treasurer's Report by Soha, second Hillcar, motion carried.

4. Public Hearing for the 2019 to 2025 Capital Improvement Plan

Mayor Fletcher opening the public hearing. Steve Hopkins with Clallam Transit System expressed thanks for Forks Transit Center improvements being included in the plan. Mayor Fletcher closed the public hearing.

5. Consideration of Reservoir Recoating Project Bids Resolution #467

Attorney/Planner Fleck stated that due to issues with project costs and contract completion times, staff is recommending that the City reject all bids previously received. Staff would work with the engineers to rebid the project.

Motion to approve resolution number 467 rejecting bids received for the City of Forks 1.0 and .75 MG Reservoir Recoating Project by Soha, second Weissenfels, motion carried.

6. Equipment Lease/Purchase Proposal

Clerk/Treasurer Grafstrom reviewed information regarding leasing or purchase options for a color digital copier system.

Motion to authorize the Mayor and staff to execute an operating lease for a color digital copier system with Pacific Office Equipment by Soha, second Hillcar, motion carried.

DISCUSSION ITEMS

1. 2nd Quarter Reports

The second quarter reports for budget versus actual and jail statistics were reviewed.

2. 2019 Budget Calendar

Hearing dates and deadlines for the 2019 budget process were reviewed.

3. Joint Meeting with Clallam County Board of Commissioners

There was a conflict with the tentative meeting date of August 27, 2018. The next available date for a joint meeting is March 25, 2019, unless it is scheduled on a first or third Monday. Clerk/Treasurer Grafstrom will explore optional dates for a joint meeting to be held this year.

4. Council Member Reports

Council Member Soha noted the rain received over the past weekend.

Council Member Hillcar recently took two road trips across the Oregon coast and Washington interior. Museums were a big draw in many of the rural towns. He noticed a speed trailer with a police light bar attached, which was activated if vehicles were speeding.

Council Member Weissenfels will attend the Clallam Transit System Operations Committee meeting tomorrow. She is also the Homelessness Task Force liaison for the City. She would like to see low-barrier shelters for those who can't meet guidelines for conventional housing programs, especially during the winter months.

5. Staff Reports

Clerk/Treasurer Grafstrom reported that she participated in a conference call with Washington Department of Fish and Wildlife to review the 2018 halibut fishery and discuss proposed changes to the 2019 catch sharing plan. The general consensus was

that the 2018 season went well with regard to quota and the number of days open. 2019 changes are minor and should not impact the North Coast.

Public Works Director Hampton stated that paving for Elderberry Avenue and A Street will take place next Wednesday. He also reported that water levels have stopped falling.

Police Chief Rowley will be accompanying Orlando Camacho to the "Chief for a Day" festivities in Burien on Thursday. There will be a 26 mile motorcade with over 40 participants. The event is open to the public. He also reported that Officer Folkner has completed his time with the Field Training Officer and is on patrol as of Sunday.

Attorney/Planner Fleck attended the Olympic Forest Collaborative meeting August 8th. (See Mayor's Report.) He also attended a meeting with the Port of Port Angeles and the Forest Service to address increased harvest volume. Other meetings included a discussion regarding potential Opportunity Zone projects, and the DNR Solutions Table regarding marbled murrelet mitigation efforts.

6. Mayor's Report

Mayor Fletcher attended a meeting of the Olympic Peninsula Forest Collaborative August 8th, which involved a site visit to the "H to Z" timber sale near Sappho, which consisted of three million board feet. This was a collaborative program between timber industry, government, and environmental groups. The goal is to create a more diverse forest, while also promoting fire suppression. Others in attendance included Congressman Derek Kilmer, State Representative Mike Chapman, Clallam County Commissioner Bill Peach, and Port Angeles Mayor Sissi Bruch.

It was noted that Mayor Fletcher will be submitting a letter of support to Clallam Transit System for their biennial consolidated grant funding application to the Department of Transportation.

7. ADJOURNMENT

Motion to adjourn by Soha , second Weissenfels, motion carried. Meeting adjourned at 8:43 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer