

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
June 11, 2018 7:30 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chief Rowley led the Pledge of Allegiance. Mayor Fletcher called the meeting to order.

ROLL CALL

Council members present: Preston, Brager, Soha, Hillcar, Weissenfels [arrived at 7:37 p.m.], and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Preston, second Brager, motion carried 4-0.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held May 29, 2018 by Preston, second Brager, motion carried 3-0 with Hillcar abstaining.

2. Motion to approve the payroll checks numbered 35728 through 35742 for \$110,676.34, claim checks numbered 35743 through 35774, and 672018 for \$34,169.61, and travel checks numbered 3429 through 3434 for \$957.87 by Brager, second Hillcar, motion carried, 3-0 with Hillcar abstaining.

3. Use of City Property for the Forks Old Fashioned 4th of July Celebration

The Forks Old Fashioned 4th of July Committee has requested use of City property to include Tillicum Park and other areas as necessary for the Old Fashioned 4th of July celebration.

[Council Member Weissenfels arrived at 7:37 p.m.]

Motion to grant the Forks Old Fashioned 4th of July Committee use of Tillicum Park and various City properties for the 4th of July celebration by Soha, second Brager, motion carried 4-0 with Weissenfels abstaining.

4. Quillayute Airport Runway Rehab Project Bid Award

Attorney/Planner Fleck reviewed the current status of funding for the Quillayute Airport project. We are waiting for a determination on additional funding from the FAA and the WSDOT-A grant. We have 30 days from the bid date of May 22nd to award the project.

Motion to authorize the Mayor and staff to award the Quillayute Airport Rehab Project to CR Contracting contingent solely upon obtaining additional funding from the FAA and WSDOT-A by Soha, second Preston, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Preston noted that he had a nice talk with Phil Kitchel today, as Phil is flagging for the construction project around Lake Crescent.

Council Member Soha reported that the Lion's Club is getting ready for the 4th of July and on June 22nd, Giancarlo Buonpane will be installed as the new King Lion.

Council Member Hillcar stated that he recently returned from a trip to Central Washington. While on the road, he took note of lighted speed limit signs and radars. He noticed the dominant brand in use appeared to be Solar Tech. He distributed a flyer and discussed the data gathering component of the signs. He also noted several small towns with decorative flags and banners, one which listed the name, rank, and branch of active duty service members.

Council Member Weissenfels attended a Homelessness Task Force meeting June 5th. They discussed the "Housing First Initiative", which is the State's new approach to reducing homelessness.

2. Staff Reports

Clerk/Treasurer Grafstrom reported that the water tank rehab project is currently being advertised for bid. A pre-bid meeting will be held June 21st, and the bid opening will be June 28th. The police vehicles have been ordered. She thanked the Public Works crew for installing and watering the flower baskets on Main Street and for their work on restoring the Main Street clock.

Public Works Director Hampton reported that the Transportation Improvement Board allocated an additional \$80,000 for the Spartan Sidewalks and Elderberry Avenue projects. The contract was awarded to Rognlin's, Inc. and a preconstruction meeting will be held this Thursday. He also reported that water levels are near the low levels we experienced in 2015.

Police Chief Rowley stated that calls for burglaries and vehicle prowls have been relatively low. It was noted that Officer Ponton will be attending a Performance Improvement Program training, designed for assisting supervisory staff with correcting employee performance deficiencies.

Attorney/Planner Fleck attended the DNR "Solutions Table" meeting in Skamokawa on May 30th. The nine-person board appointed by Commissioner of Public Lands Hilary Franz represents community, conservation, and economic interests. He attended the Board of Natural Resources meeting last Tuesday and later met with DNR staff regarding the use of incorrect data on a DNR map. He conducted land use training for

realtors on June 1st with three agents in attendance. He also met with Clallam Transit today at the Transit Center for a walk-through. Clallam Transit is still working on viability issues involving the charging station project.

3. Mayor's Report

Mayor Fletcher reported that he attended a meeting June 7th at Peninsula College with Governor Inslee and participated in a discussion on the new Emerald Coast Opportunity Zone, which is a federal program that gives investors tax breaks if they invest in qualified private businesses in designated areas. The Emerald Coast Opportunity Zone includes the Jamestown S'Klallam, Quileute, Hoh, Makah and Lower Elwha Klallam Tribes; the Clallam County Economic Development Corporation; the Cities of Sequim, Forks and Port Angeles; and the Port of Port Angeles.

4. ADJOURNMENT

Motion to adjourn by Soha, second Preston, motion carried. Meeting adjourned at 8:20 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer