

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
November 27, 2017

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:36 p.m. Council Member Hillcar led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, and Hampton, Public Works Director. Absent: Rowley, Police Chief (Attending training in Burien.)

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Preston, second Hillcar, motion carried.

PUBLIC COMMENTS

Phillip Sifuentes and Jolene Price gave a report on the "Rain of Terror" haunted house held at the Quillayute Airport. They had approximately 900 people from seven different states experience the haunted house. A group from the July Quillayute Airport fly-in flew back specifically to attend the haunted house. All of the participants are volunteers and proceeds are donated to the local Veterans of Foreign Wars Post. They are planning a bigger and better event for next year. They have asked the local restaurants to plan for next year by either staying open later or selling food onsite.

Chamber of Commerce Executive Director Lissy Andros announced that December 12th at 11:30 am Representatives Tharinger and Chapman and Senator Van De Wege will attend a town hall meeting at the Congregational Church.

Bruce Guckenberg thanked the City Crew for putting up the tree and West End Business & Professional Association decorations.

ACTION ITEMS

1. **Motion** to approve minutes of the Regular Meeting and Special Meeting held November 13, 2017 by Ayers, second Hillcar, motion carried.

2. **Motion** to approve the payroll checks numbered 35079 through 35092 for \$64,758.15 and claim checks numbered 35093 through 35116 for \$38,750.79 by Brager, second Preston, motion carried.

3. **Motion** to approve the October 2017 Treasurer's Report by Weissenfels, second Ayers, motion carried.

4. 2018 Budget Hearing

Mayor Monohon opened the 2018 Budget Hearing. No public comments were received. Mayor Monohon closed the 2018 Budget Hearing.

5. McGinley Annexation Proceedings

Attorney/Planner Fleck received a 10% petition requesting the commencement of annexation proceedings for the five-acre parcel 132803130100, owned by Brett and Jaime McGinley. There is no indebtedness associated with the property.

Motion to accept the proposed annexation and adopt the proposed zoning by Hillcar, second Ayers, motion carried.

6. Robbins Annexation

Motion to set a public hearing date of January 8, 2018 for consideration of the Robbins Annexation by Hillcar, second Preston, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Brager requested input from the new mayor and/or police chief on the law enforcement budget. He wants to hear their vision and goals and whether or not the budget will adequately address law enforcement.

He also thanked Council Member Ken Ayers for volunteering these last two years.

Council Member Hillcar reported that when the power outage occurred on Sunday, they were in the middle of preparing dinner for about 100 people at the Assembly of God Church and were still able to provide everyone with a hot meal.

Council Member Weissenfels attended the Clallam Transit System meeting last Monday, where there was a conversation about the County Commissioners possibly renting space at the Transit Center for the County to be more accessible to the West End. She reported that the City shelter looks great and complimented whoever has been cleaning. She also requested that speed limit revisions be included on the next agenda.

2. Staff Reports

Clerk/Treasurer Grafstrom reported that the Forks Police Department has been reinstated to the Operation Stonegarden Grant.

Public Works Director Hampton stated that the recent power outage called attention to deficiencies in the capabilities of the City's generators. He will be investigating options and costs for a new generator to make sure all systems are running during a power outage. He reported that a retrofit kit for a speed limit sign starts at about \$800. He will get additional information on various types of kits. The City's application to the Transportation Improvement Board for Elderberry Avenue upgrades was approved.

Also he met with a representative from the "Safe Routes to Schools" program, who encouraged the City to apply for funding to add sidewalks to streets near the school.


Attorney/Planner Fleck met with the Olympic Peninsula Guides' Association and formulated a concept for the guide endorsement program to send to Senator Van De Wege. Other issues may be looming with steelhead, as NOAA has reported the lowest census in 30 to 40 years. He reported that the FAA accepted the City's Disadvantaged Business Enterprise policy. He attended the ONRC advisory meeting today. They discussed a potential research project for the Olympic Experimental State Forest in Jefferson County that will address long term efforts for habitat through timber management. They also discussed a swiss needle cast (SNC) study. SNC is specific to Douglas-fir and has the potential to impact timber values and harvest rotation. He announced that the Forks Sand and Gravel purchase has closed and that staff will be talking with state agencies regarding a stormwater treatment facility.

3. Mayor's Report

Mayor Monohon reminded Council that the next meeting will be December 4th at 7:30 for the last budget hearing.

4. ADJOURNMENT

Motion to adjourn by Hillcar, second Weissenfels, motion carried. Meeting adjourned at 8:37 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer