

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
April 28, 2014

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 7:30 p.m. by Mayor Monohon. Deputy Clerk Ginger Simons led the Pledge of Allegiance.

ROLL CALL

Council members present: Breidenbach, Brager, Hinchon, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Simons, Deputy Clerk, Fleck, Attorney/Planner, Bart, Police Administrator and Zellar, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Mayor Monohon stated that Executive Session will be held for approximately 5 minutes to discuss potential litigation with no action expected.

Motion to approve the agenda as revised by Weissenfels, second Hinchon, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director reported that a member of the public expressed concern regarding lack of restrooms since the Transit Center is locked overnight.

Public Works Director Zellar stated the Transit Center is now locked from 10:00 p.m. to 8:30 a.m. due to short staffing with the Forks Police Department and increased vandalism. Tillicum Park restrooms are locked from 10:00 p.m. to 6:00 a.m. Discussion ensued regarding rest stop locations on the Olympic Peninsula.

ACTION ITEMS

1. Motion to approve the minutes of the Regular Meeting held April 14, 2014 with corrections to two names in public comments by Hinchon, second Brager, motion carried.

2. Motion to approve the manual claim checks numbered 041814 and 30316 to 30318 for \$12,434.08, payroll checks 30319 to 30335 for \$103,254.46 and claim checks numbered 30336 to 30361 for \$30,667.83 by Hillcar, second Hinchon, motion carried.

3. Motion to set a public hearing for proposed revisions to the Parks & Recreation Project List of the City's Capital Facilities Element of the Comprehensive Plan for May 27, 2014 by Hillcar, second Hinchon, motion carried.

4. Animal Control

Council considered the following motion: Council supports the Mayor in his efforts to enforce the animal ordinance regarding dogs "running at large". If the issue cannot be solved with current staffing levels, then Council would support a budget amendment for temporary animal control services to address the problem.

Police Administrator Bart has been working with Public Works Director Zellar for ideas on how to staff an animal control position. One proposal was to split the position between Streets (75%) and Animal Control (25%). That employee would need certification, which would require a few days at the academy with the remainder of training online.

Discussion ensued regarding the degree to which animal control is a problem and whether or not the City can afford to add staff and whether or not the County can be contracted for animal control within the City limits.

The animal control budget for the entire County was distributed. It totals \$190,723, which includes \$104,000 for the Humane Society. Police Administrator Bart reported that Sheriff Benedict has stated the Sheriff's department has no interest in providing animal control services for the City of Forks.

Attorney/Planner Fleck reviewed the history of animal control staffing within the City. There were questions regarding costs for training, certification, equipment such as crates, protective clothing, etc. Police Administrator Bart will research these costs.

The motion was withdrawn and the issue will be revisited at the next meeting with a discussion of cost proposals.

DISCUSSION ITEMS

1. Draft Code Chapter 6.06 Animals

There was no further input regarding the draft code.

2. January through April Building Permit Report was reviewed.

3. Council Member Reports

Council Member Breidenbach stated that he will not be attending the May 27th Council Meeting.

Council Member Hinchin noted that the stop signs in Robin Hood Loop were reinstalled. He reported that he participated in the Rainforest Arts Center (RAC) groundbreaking.

Council Member Hillcar reported that he had a phone conversation with Clallam County Commissioner McEntire who assured him that he is our Commissioner as well.

Council Member Weissenfels also participated in the RAC groundbreaking and attended the Clallam Transit System board meeting.

4. Staff Reports

Clerk/Treasurer Grafstrom reported the status of the software upgrade. Data cleanup is underway and forms have been ordered.

Public Works Director Zellar reported that a new control panel is being installed in Control House #1. He has contacted Lakeside Industries for an estimate on grind and inlay for a portion of the Industrial Park road. He has also been finalizing arrangements with a bicycle group coming in August that will be staying overnight in Tillicum Park.

Police Administrator Bart stated there were seven teams participating in the flag football tournament, which was a fundraiser for the Police Foundation. The Department will take part in the Forks Family Fair with the Child ID Program and a bicycle rodeo which includes free helmets for participants.

Attorney/Planner Fleck reported that he and other Clallam County Economic Development board officers met with Congressman Kilmer regarding economic development ideas including cross laminated timber. He attended a Washington Coast Marine Advisory Council meeting in Aberdeen working on coastal marine planning. The Rainforest Arts Center groundbreaking and dedication was held April 19th and the project is underway. A letter will be issued to the Board of the Department of Natural Resources requesting they take a longer period of time on the sustained harvest calculation. He also reported that Habitat for Humanity will construct a second house in Forks with the groundbreaking planned for May.

5. Mayor's Report

Mayor Monohon reported that he attended the Board of Health meeting, the Clallam Transit System board meeting and participated in Rainfest activities and the Rainforest Arts Center groundbreaking.

6. Executive Session was called at 9:02 p.m. until 9:10 p.m. to discuss potential litigation. No action is expected.


Mayor Monohon called the meeting back to order at 9:10 p.m.

7. ADJOURNMENT

Motion to adjourn by Weissenfels, second Hillcar, motion carried. Meeting adjourned at 9:11 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer