





|                              |                    |       |                |
|------------------------------|--------------------|-------|----------------|
| EMPLOYER<br>TELEPHONE<br>( ) | DATES EMPLOYED     |       | WORK PERFORMED |
|                              | FROM               | TO    |                |
| ADDRESS                      |                    |       |                |
| JOB TITLE                    | HOURLY RATE/SALARY |       |                |
|                              | STARTING           | FINAL |                |
| SUPERVISOR                   |                    |       |                |
| REASON FOR LEAVING           |                    |       |                |

|                              |                    |       |                |
|------------------------------|--------------------|-------|----------------|
| EMPLOYER<br>TELEPHONE<br>( ) | DATES EMPLOYED     |       | WORK PERFORMED |
|                              | FROM               | TO    |                |
| ADDRESS                      |                    |       |                |
| JOB TITLE                    | HOURLY RATE/SALARY |       |                |
|                              | STARTING           | FINAL |                |
| SUPERVISOR                   |                    |       |                |
| REASON FOR LEAVING           |                    |       |                |

|                              |                    |       |                |
|------------------------------|--------------------|-------|----------------|
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| SUPERVISOR                   |                    |       |                |
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|                              |                    |       |                |
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|                              | STARTING           | FINAL |                |
| SUPERVISOR                   |                    |       |                |
| REASON FOR LEAVING           |                    |       |                |

If you need additional space, please continue on a separate sheet of paper.

**SPECIAL SKILLS AND QUALIFICATIONS:**

List any special licenses (including driver’s license) or certifications you hold which are necessary or useful in the position you are applying for. Note type of licenses and state where issued and the expiration date.

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List machines operated which are necessary or useful in the position you have selected.

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List useful experiences, qualifications, or skills that relate to the position for which you are applying (Example: Volunteer work, supervision exercised, computer skills, typing speed, etc.)

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**EDUCATION & TRAINING:**

| CIRCLE THE HIGHEST GRADE YOU COMPLETED: |                    |       |                | 8   | 9 | 10 | 11 | 12 | GED |
|---|--------------------|-------|----------------|-----|---|----|----|----|-----|
| Colleges or Universities Attended       | Date of Attendance | Major | Degree/Diploma | Y/N |   |    |    |    |     |
| <hr/>                                   | <hr/>              | <hr/> | <hr/>          |     |   |    |    |    |     |
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| Other Related Training                  |                    |       |                |     |   |    |    |    |     |
| <hr/>                                   | <hr/>              | <hr/> | <hr/>          |     |   |    |    |    |     |
| <hr/>                                   | <hr/>              | <hr/> | <hr/>          |     |   |    |    |    |     |
| <hr/>                                   | <hr/>              | <hr/> | <hr/>          |     |   |    |    |    |     |

Honors Received:

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State any additional information you feel may be helpful to us in considering your application.

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### **Applicant's Statement**

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment. I understand that false and misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

|   |
|---|
| <b>FOR PERSONNEL DEPARTMENT USE ONLY</b>  |
| Arrange Interview <input type="radio"/> Yes <input type="radio"/> No                                      |
| Remarks _____   |
| _____ <small>INTERVIEW</small> <small>DATE</small>  |
| Employed <input type="radio"/> Yes <input type="radio"/> No                      Date of Employment _____ |
| Job Title _____ Hourly Rate/Salary _____ Department _____   |
| By _____ <small>NAME AND TITLE</small> _____ <small>DATE</small>  |