

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
March 25, 2019 7:30 p.m.

**INVOCATION, PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

Pastor Andy Pursley of the Assembly of God Church led the invocation. Public Works Director Hampton led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

**ROLL CALL**

Council members present: Preston, Brager, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Rowley, Police Chief, Hampton, Public Works Director, and Fleck, Attorney/Planner.

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Weissenfels, second Brager, motion carried.

**PUBLIC COMMENTS**

Lissy Andros, Chamber of Commerce Executive Director stated that she recently attended a Twilight event in Portland with 300 to 500 attendees. She reported Twilight is "alive and well" as there is another Twilight convention planned for next January in Florida. On a personal note, she was pleased to have her easement issue included on tonight's agenda.

**ACTION ITEMS**

1. **Motion** to approve minutes of the Regular Meeting held March 11, 2019 by Brager, second Weissenfels, motion carried.

2. **Motion** to approve the payroll checks 36723 through 36738 for \$61,248.28, and claim checks 36739 through 36762, and EFTs 031219, 031319, 031519, and 0319 for \$68,275.85 by Soha, second Brager, motion carried.

3. **Motion** to approve the February 2019 Treasurer's Report by Weissenfels, second Preston, motion carried.

4. **Folkner Annexation Proceedings**

Attorney/Planner Fleck received a 10% petition requesting the commencement of annexation proceedings for the five-acre parcel 132804130070, owned by Jackson and Sasha Folkner. There is no indebtedness associated with the property.

**Motion** to accept the proposed annexation and adopt the proposed zoning by Hillcar, second Brager, motion carried.

5. **Resolution #473 Intent to Vacate an Undeveloped Easement**

Attorney/Planner Fleck reviewed information in the packet from Attorney Robert Tulloch requesting that the City vacate an undeveloped easement on lots 4 and 5 of the

Westerlund Short Plat. The home was placed on the easement per a City issued building permit in March 2000. Resolution #473 provides notice of the City's intent to vacate the easement and hold a public hearing on April 22, 2019. If approved, the resolution would be published and distributed to all affected property owners 20 days prior to the hearing.

**Motion** to approve Resolution #473 providing notice of the City's intent to vacate an undeveloped easement by Soha, second Preston, motion carried 4-1 with Hillcar against.

## **DISCUSSION ITEMS**

### **1. Council Member Reports**

No Council Member reports were submitted.

### **2. Staff Reports**

**Public Works Director Hampton** reported that the K Street fire hydrant is installed. He also reported that the water main replacement at Fern Hill is in progress.

**Police Chief Rowley** introduced Officer Folkner who was in the audience. Chief Rowley expects to be adding more staff very soon. The annual meet and greet was held last Saturday at the Congregational Church.

Council Member Hillcar requested an update regarding status of the radar trailer.

Chief Rowley stated he and Public Works Director Hampton will assemble the sign, but several other projects are currently in progress.


**Attorney/Planner Fleck** attended the DNR meeting with the Mayor at the former Bear Line timber sale. In addition, there were a series of meetings about the BNR's proposed murrelet strategy. He also attended the North Olympic Peninsula's Broadband Symposium with the Mayor.

### **3. Mayor's Report**

Mayor Fletcher attended the broadband symposium March 19<sup>th</sup>. He also participated in the field trip to the Bear Line timber sale on the West Twin.

## **4. ADJOURNMENT**

**Motion** to adjourn by Hillcar, second Weissenfels, motion carried. Meeting adjourned at 8:04 p.m.

  
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Tim Fletcher, Mayor

  
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Audrey Grafstrom, Clerk/Treasurer