

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
October 22 2018 7:30 p.m.

INVOCATION, PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Pastor Andy Pursley led the invocation. Council Member Preston led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

ROLL CALL

Council members present: Preston, Brager, Soha, Hillcar, Weissenfels and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner and Rowley, Police Chief. Absent: Hampton, Public Works Director

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Soha, second Preston, motion carried.

PUBLIC COMMENTS

Steve Hopkins, Clallam Transit System Operations and Planning Manager stated he will be at the Forks Library November 15th from 2:00 – 4:00 p.m. sharing information about the Clallam Transit System long-range plan.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held October 8, 2018 by Soha, second Hillcar, motion carried 4-0 with Brager abstaining.

2. Motion to approve the manual claim check numbered 36176 for \$1,370.28, payroll checks 36177 through 36189 for \$62,385.63, and claim checks numbered 36190 through 36228, 1018, and 32018 for \$91,730.35 by Soha, second Weissenfels, motion carried.

3. Motion to approve the September 2018 Treasurer's Report by Brager, second Preston, motion carried.

4. Reservoir Rehabilitation Project Interim Financing Bank Terms

Clerk/Treasurer Grafstrom stated that due to the re-bid for the water tank project, the previously approved interim financing bank terms has expired. A new term sheet from Cashmere Valley Bank was presented.

Motion to approve the Cashmere Valley Bank Interim Financing Terms dated October 16, 2018 by Preston, second Brager, motion carried.

5. Motion to set the 2019 Budget Hearing dates for November 13th, November 26th, and December 3rd by Hillcar, second Brager, motion carried.

DISCUSSION ITEMS

1. County-Wide Planning Policy

Attorney/Planner Fleck presented the County-Wide Planning Policy, which was adopted by the Clallam County Commissioners. It can be discussed in more detail at the next meeting, at which time a hearing date can be set as well.

2. 3rd Quarter Actual to Budget Financial Report was reviewed. It was noted that this is the first time in at least 10 years that the General Fund balance (reserve) has exceeded two months of expenditures.

3. Council Member Reports

Council Member Preston visited the “Rain of Terror” haunted house and was very impressed with the cast and crew.

Council Member Brager thanked everyone for taking care of business while he was away. While traveling, he noted a city ordinance in Hallstatt, Austria calling for quiet around homes, inns, and guest houses during rest periods from noon to 2:00 and 10:00 p.m. to 7:00 a.m.

Council Member Soha has been busy framing a new tiny house. He noted the rivers were in need of rain for fishing.

4. Staff Reports

Clerk/Treasurer Grafstrom attended the RMSA annual meeting and AWC member expo last week. She was able to meet new staff members and receive a loss prevention grant. The City was recognized for a reduction in liability claims. She reported that the State Auditor’s Office is currently onsite conducting field work for the 2016 – 2017 audit. She also reported that contract signing and the pre-construction meeting for the water tank project is scheduled for October 31st at 10:00 a.m.

Police Chief Rowley explained the reason for his abrupt departure at the last meeting. The suspect in a recent burglary had been apprehended and all of the stolen property was recovered. He stated the new patrol cars should be here soon. After delivery, they will need decals and radios installed. Officer Folkner has completed the lateral academy. The Chief attended evidence techniques training along with Officer Kempster. He has also been working on increasing Department of Corrections contract holds in the Jail, since their reimbursement rate is higher than any other contract. He held a meeting with the United Way Literacy Council to start a program for prisoners, since they typically have a very high rate of illiteracy. Such a program should reduce recidivism.

Attorney/Planner Fleck attended the literacy meeting. He reported the DNR held a field hearing on the long-term conservation strategy for the marbled murrelet. It was held at the RAC on October 9th with about 20 people in attendance. Comments are due November 7th. That same evening he was able to speak with Representative Tharinger about a variety of topics. Last Thursday he attended a meeting with UW graduate

students regarding emergency management and community resiliency in relation to small rural government finances. He also testified at a public hearing for the Clallam County Economic Development Corporation regarding the Emerald Coast Opportunity Zone. The IRS issued proposed rules for opportunity zones last Friday. He attended the DNR Solutions Table meeting in Raymond and testified about the "Clallam Bay Block", which contains Clallam County trust lands. There are significant flaws with DNR data and their SEPA documents.

5. Mayor's Report

Mayor Fletcher stated that the community has suffered greatly due to DNR mismanagement of our trust lands. He attended Hickory Shirt/Heritage Days events and he also attended the memorial service for a well-respected member of our community, Oscar "Pete" Peterson.

6. ADJOURNMENT

Motion to adjourn by Soha, second Preston, motion carried. Meeting adjourned at 8:16 p.m.



Audrey Grafstrom, Clerk/Treasurer



Tim Fletcher, Mayor