

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
June 25, 2018 7:30 p.m.

INVOCATION, PLEDGE OF ALLEGIANCE, AND CALL TO ORDER

Mayor Fletcher led the Pledge of Allegiance. Mayor Fletcher then called the meeting to order.

ROLL CALL

Council members present: Preston, Brager, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Preston, second Soha, motion carried.

PUBLIC COMMENTS

Mark Soderlind, Forks Old Fashioned 4th of July Committee President reported on the awards won by the 4th of July float at various parades this season. He confirmed the Highway 101 closure for the 4th of July parade. This year the festival will include a new event, archery tag. The Committee purchased the equipment and Mike Rowley is organizing tournaments. Proceeds from the tournaments will reimburse cost of the equipment and help to fund the "Chief for a Day" event to be held August 16th with Forks Police Department "Chief" Orlando Camacho.

Steve Hopkins, Clallam Transit System Operations and Planning Manager reported that route changes went into effect June 17th. They have seen a noticeable increase in riders with the revised schedules, which includes mid-day trips to Neah Bay and to La Push. He also noted that it is helpful to be informed of road closures, such as the Highway 101 closure for the 4th of July parade.

Lissy Andros, Chamber of Commerce Executive Director reported on her recent trip to Volterra, Italy. She met with tourism staff and the mayor there and discussed the possibility of a sister-city relationship between Forks and Volterra.

Dave Youngberg distributed a letter that he had emailed to council members earlier.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held June 11, 2018 by Preston, second Soha, motion carried.

2. Motion to approve the manual claim check numbered 35775 for \$1,334.12, payroll checks numbered 35776 through 35788 for \$59,947.16, claim checks numbered 35789 through 35822 and EFT 0618 for \$50,921.92 by Weissenfels, second Soha, motion carried.

3. Motion to approve the May 2018 Treasurer's Report by Soha, second Preston, motion carried.

4. Motion to set a public hearing for the 2019 to 2024 Six-Year Street Plan for July 9, 2018 by Soha, second Preston, motion carried.

5. Quillayute Airport Runway Rehab Project Bid

Attorney/Planner Fleck reviewed the current status of funding for the Quillayute Airport project. We were unable to secure additional funding from the State. The WSDOT – FAA grants require an application every year. Funding from the previous year was not held. He suggested re-bidding the project in October with an award in January.

Motion to affirm rejection of all bids for the Quillayute Airport Rehab Project by Hillcar, second Weissenfels, motion carried.

DISCUSSION ITEMS

Vince Penn and his granddaughter, Angelica Smith shared a Quileute tribal song and encouraged the communities of La Push and Forks to work together for the benefit of all our residents.

1. 2019 – 2025 Capital Improvement Plan

Attorney/Planner Fleck introduced the draft Capital Improvement Plan, which will need to be adopted by Council and then incorporated into the budget. Several of the projects are derived from the Comprehensive Plans for the water and sewer utilities.

2. Council Member Reports

Council Member Preston attended his daughter's graduation from Capital High School in Olympia. Then they attended the graduation ceremony at Evergreen State College.

Council Member Soha attended graduation for his youngest sister at Peninsula College. He reported that the Lion's Club is working on preparations for the 4th of July celebration.

Council Member Hillcar related an incident from Sunday with a car traveling very fast near the north end of town. Information was given to Chief Rowley regarding the incident. Council Member Hillcar distributed flyers of speed signs with LED displays. He also inquired about the removal of scotch broom in the Industrial Park. Public Works Director Hampton stated that it is something the inmate crew has worked on in the past and it is a matter of prioritizing the workload.

Council Member Weissenfels attended the Clallam Transit System board meeting on June 18th. She also attended a Port Angeles Lefties baseball game last Wednesday.

3. Staff Reports

Clerk/Treasurer Grafstrom reported that a pre-bid meeting for the water tank rehab project was held June 21st with four contractors in attendance. The bid opening is scheduled for June 28th at 1:00 p.m.

Public Works Director Hampton stated that the crew has been busy with preparations for the 4th of July. He also announced that a potluck lunch will be held for Tim Smith on Friday, June 29th, acknowledging his retirement after 29 years with the City.

Police Chief Rowley attended the Forks Abuse Program's "Bounce Back" event on June 21st at Tillicum Park. He was also a speaker at the child abduction seminar hosted by the Hoh Tribe and Peninsula College on June 22nd. He currently has an employee on leave. Jolene Price was hired as a temporary employee. She will be providing customer service from 8:30 a.m. to 12:30 p.m. Nerissa Davis has volunteered to assist with concealed pistol licensing and fingerprinting. Chief Rowley reported that a burglary with theft of a firearm occurred recently and that the suspect was quickly taken into custody and the firearm was recovered.

Attorney/Planner Fleck reported that his department has been busy working on land use decisions, with eight received in the past three weeks. He was involved in the RainCon event held last weekend, which saw about 140 attendees. He met with a Tesla representative and "drove" a Tesla using the self-driving feature. He is continuing to work with Clallam Transit regarding the potential for a charging station at the Transit Center. Tesla has also been discussing installation of a charging station at private businesses. He met with Washington State officials at the Quillayute Airport regarding Cascadia Rising. He also took Kyle Johnson, Director of Jamestown S'Klallam's Economic Development Authority on a tour of the area. The Jamestown S'Klallam Tribe is a partner in the Emerald Coast Opportunity Zone.

The City's well water level report was distributed, which denotes water measurements at levels similar to 2016, when water restrictions were enacted.

4. Mayor's Report

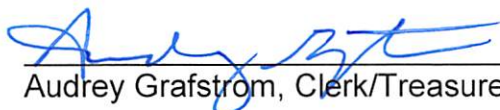
Mayor Fletcher reported that he attended the event in La Push where Governor Inslee announced his project for bringing high-speed broadband to rural communities across the state. The Mayor also cut the ribbon at the dedication of the Main Street clock.

5. ADJOURNMENT

Motion to adjourn by Soha, second Preston, motion carried. Meeting adjourned at 8:32 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer