

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
May 29, 2018

CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE

Mayor Fletcher called the meeting to order at 7:30 p.m. David Hudson, Sr. of the Hoh Tribe led the invocation. Council Member Preston led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Soha, Weissenfels, and Mayor Fletcher. Absent: Hillcar Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner (via telephone), Rowley, Police Chief, and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Preston, second Soha, motion carried.

PUBLIC COMMENTS

Steve Hopkins, Clallam Transit System Operations and Planning Manager announced that West End service changes will take effect June 17th and distributed new schedules. They have reworked the Forks Shuttle schedule to make things more convenient and increased trips to Neah Bay and La Push. He also announced that CTS staff met with Forks Junior High School 7th graders and distributed about 80 free transit passes that are valid through the end of this year.

Hope Olson stated that she has been a resident in the area for 35 years and runs a business on tourist dollars. She is disturbed about the lack of interchange from the Council. The Folks for Change sent a letter to the Mayor and Council, but they have not received an answer. She does not see the need to call on outside divine guidance for a business meeting. She would like to see more information on how citizens can get things on the agenda.

Lissy Andros, Chamber of Commerce Executive Director reported that they saw over 350 tourists each day over the Memorial Day weekend.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held May 14, 2018 by Soha, second Preston, motion carried.

2. Motion to approve the manual claim checks 35676 through 35677 for \$2,535.85, payroll checks numbered 35678 through 35694 for \$77,746.02, claim checks numbered 35695 through 35727, and 0518 for \$60,361.35 by Preston, second Soha, motion carried.

3. Motion to approve the April 2018 Treasurer's Report by Brager, second Weissenfels, motion carried.

4. 2018 Road & Sidewalk Improvement Project Bid Results & Contractor Selection

Public Works Director Hampton reviewed events pertaining to funding and bid results for two planned street projects. The City received Transportation Improvement Board funding approval for sidewalks from Main Street to Spartan Avenue, which was bid last year and came in over Gray & Osborne's estimate. The Elderberry Avenue project was approved last fall and TIB recommended a combined bid. Jackson Civil Engineering fast-tracked Elderberry Avenue design and a bid opening was held May 22nd. The Elderberry Avenue portion was within engineer's estimate, but Spartan Sidewalks was still over. Jackson Civil Engineering worked with TIB to secure \$80,000 in additional funding. Official approval from TIB is expected tomorrow.

Motion to accept Roglin's, Inc. as the lowest responsible bidder and authorize the Mayor and staff to enter into a contract for the 2018 Road & Sidewalk Improvement Project, contingent upon Transportation Improvement Board funding by Preston, second Brager, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Soha reported that it has been a good start to the summer season with a lot of tourists.

Council Member Weissenfels attended the Memorial Day service held at the cemetery and noted that Council Member Brager and Mayor Fletcher were in attendance as well. She also chaired the Clallam Transit System meeting which was held in Forks May 21st.

2. Staff Reports

Clerk/Treasurer Grafstrom reported that the City's Annual Report was filed with the State Auditor's Office and a copy was emailed to Council Members and to the Mayor. She also reported the sale amounts for three surplus vehicles.

Public Works Director Hampton stated his crew has begun work on installation of the Main Street clock. They hope to have it installed before July 4th. There are currently six inmates on the work crew, which is very helpful for mowing and weeding. He attended the Peninsula Regional Transportation Planning Organization meeting on May 17th, which included discussions about funding and electric vehicle charging stations.

Police Chief Rowley reported that police officer interviews were held and there are some promising candidates. They are also considering candidates for a temporary records position and corrections officer. He attended the Washington Association of Sheriffs and Police Chiefs conference last week in Spokane. He learned about new legislation, spoke with vendors and networked with other small agencies facing many of the same problems.

Attorney/Planner Fleck stated that the Quillayute Airport Pavement Maintenance bids were opened May 22nd and once again came in over engineer's estimates. It is possible the FAA will increase the grant amount. The City would also need additional matching

funds, which may be available through WSDOT. He hopes to have more information June 11th. Attorney/Planner Fleck will attend a meeting tomorrow of the Commissioner of Public Land's "Solutions Table" in Skamokawa. They will discuss the rules and regulations for DNR trust lands in relation to economic development and protecting the marbled murrelet. He also reported that on June 1st he will hold a training session for local real estate professionals regarding land use and zoning codes.

3. Mayor's Report

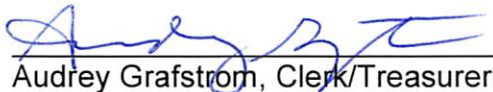
Mayor Fletcher reported that he attended the US Coast Guard Station Quillayute River change of command ceremony on May 18th. He met with Senior Chief Carolla regarding the importance of the USCG personnel's involvement in community activities. Mayor Fletcher gave a brief speech at the Memorial Day ceremony and he attended the Clallam Transit System meeting. He stated that installation of electric vehicle charging stations is on hold while Clallam Transit works out some of the details.

4. ADJOURNMENT

Motion to adjourn by Soha, second Preston, motion carried. Meeting adjourned at 8:21 p.m.



Tim Fletcher, Mayor



Audrey Grafstrom, Clerk/Treasurer