

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
April 9, 2018

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Fletcher called the meeting to order at 7:30 p.m. Council Member Preston led the Pledge of Allegiance.

**ROLL CALL**

Council members present: Preston, Brager, Soha, Hillcar, Weissenfels, and Mayor Fletcher. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief, and Hampton, Public Works Director.

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Weissenfels, second Preston, motion carried.

**PUBLIC COMMENTS**

Lissy Andros, Chamber of Commerce Executive Director distributed Forks Old Fashioned 4<sup>th</sup> of July schedules. July 4<sup>th</sup> is on a Wednesday this year, so many of the events occur the weekend after the 4<sup>th</sup>. She reported that Forever Twilight in Forks festival planning is going very well. They have sold 415 tickets to date and have booked Director, Catherine Hardwicke as a guest.

**ACTION ITEMS**

**1. Motion** to approve minutes of the Regular Meeting held March 26, 2018 by Soha, second Preston, motion carried.

**2. Motion** to approve the manual claim check numbered 35516 for \$448.00, payroll checks numbered 35517 through 35532 for \$114,720.15, claim checks numbered 35533 through 35563 for \$34,124.09, and travel checks 3411 through 3418 for \$1,425.37 by Weissenfels, second Soha, motion carried.

**DISCUSSION ITEMS**

**1. Forks Timber Museum Potential Expansion**

Linda Offutt, Tom Rosmond, and Richard Halverson represented the Timber Museum and presented proposed plans for expansion. They discussed Phase I, which calls for demolition of the "Coast Guard Annex" storage shed and replacing it with a pole building to display larger logging equipment. Funders would like the project completed this summer. Per the lease agreement, a project of this type requires City approval.

Attorney/Planner Fleck will be working with the Timber Museum regarding septic, drainage, and wetland issues. After those issues have been addressed, the item will be presented to Council for approval.

## **2. Planning Commission Recommendation**

Findings, deliberations and recommendation for a zoning code change were presented. The Planning Commission is recommending approval. An ordinance will be presented as an action item at the next meeting.

## **3. Council Member Reports**

**Council Member Brager** stated that he would like the Department of Transportation to examine all areas of Highway 101 within the city limits for potential addition of turn lanes.

**Council Member Soha** attended the meeting with Congressman Kilmer on April 4<sup>th</sup>. The opioid epidemic was discussed. The Congressman agreed it was a huge problem and stated there is money for treatment, but no additional money for law enforcement.

**Council Member Weissenfels** attended the Homelessness Task Force meeting April 4<sup>th</sup>. There were approximately 300 attendees at the Homeless Connect event. The Veterans Stand Down in Forks will be held May 3<sup>rd</sup>. She also reported that she attended the meeting with Congressman Kilmer, finished the online Public Records Act training, and completed her Public Disclosure Commission filing.

## **4. Staff Reports**

**Clerk/Treasurer Grafstrom** was out of the office for two weeks in March. She reported that the annual meeting with airport tenants was held at 5:00 p.m. today. This is a requirement of the FAA agreement allowing auto racing at the airport.

**Public Works Director Hampton** stated that letters were sent to the owners of two derelict properties and both owners responded today. They are to submit a timeline for addressing the issues by April 23<sup>rd</sup>.

Council Member Hillcar inquired about the status of the new Clallam County PUD building. Public Works Director Hampton reported the last inspection was for the fire sprinkler system.

**Police Chief Rowley** reported that Officer Goode was selected to attend the International Symposium on Child Abuse in Alabama with all expenses paid by Clallam County Healthy Families/United Way. Chief Rowley participated in the meeting with Congressman Kilmer on April 4<sup>th</sup> and spoke about issues with the opioid epidemic. Congressman Kilmer pledged to sign letters of support for grant applications. Chief Rowley also reported that they are tracking times and locations of crimes in order to shift officer coverage for maximum effectiveness.

**Attorney/Planner Fleck** reported that last week he attended the American Forest Resource Council annual meeting as a speaker. He has a meeting scheduled for Wednesday with Department of Natural Resources staff regarding revenue issues, their Rural Communities Initiative and the OESF. He also reported that he is scheduling a

training session with real estate agents on how to deal with undeveloped land within the city limits.

Council Member Hillcar inquired about the Opportunity Zone application. An application was submitted for the "Emerald Coast" area on March 26<sup>th</sup> to Governor Inslee for approval and submission to the Treasury Department.

**5. Mayor's Report**

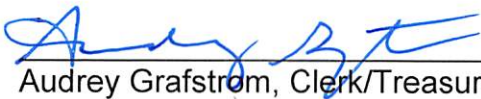
Mayor Fletcher met with Congressman Kilmer prior to the Chamber of Commerce meeting. He spoke to the Congressman about 30 years of economic decline in our area and encouraged him to work with the Department of Natural Resources and support grant funding for the City. The Mayor attended the Welcoming of the Whales event in La Push and looks forward to working with the Quileute Tribe on projects they have within the City.

**6. ADJOURNMENT**

**Motion** to adjourn by Soha, second Preston, motion carried. Meeting adjourned at 8:12 p.m.



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Tim Fletcher, Mayor



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Audrey Grafstrom, Clerk/Treasurer