

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
November 13, 2017

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. Council Member Hillcar led the Pledge of Allegiance.

ROLL CALL

Council members present: Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Absent: Preston Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Hillcar, second Weissenfels, motion carried.

PUBLIC COMMENTS

Chamber of Commerce Executive Director Lissy Andros reported that she has had discussions with Volterra, Italy about a possible sister-city relationship. Volterra's Visitor Center staff gifted the Forks Visitor Center with a set of *Twilight* novels and have a link to the Discover Forks facebook page on their website.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held October 23, 2017 by Ayers, second Weissenfels, motion carried.

2. Motion to approve the manual claim check numbered 35016 for \$50.00, payroll checks numbered 35017 through 35033 for \$110,340.82 and claim checks numbered 35034 through 35077 for \$42,864.29 by Weissenfels, second Brager, motion carried.

3. 2018 Budget Hearing

Mayor Monohon opened the 2018 Budget Hearing. No public comments were received. Mayor Monohon closed the 2018 Budget Hearing.

4. Revenue Sources/Property Tax Hearing & Property Tax Resolution

Clerk/Treasurer Grafstrom read the expected 2018 revenues by category. Mayor Monohon opened the Revenue Sources/Property Tax Hearing.

Lissy Andros, Sherry Schaaf, and Joe Soha spoke against a 1% increase in property taxes.

Mayor Monohon closed the Revenue Sources/Property Tax Hearing.

Motion to approve Resolution #463 with a 0% increase in the 2018 regular property tax levy by Hillcar, second Ayers, motion carried.

5. Motion to set a public hearing date on December 11, 2017 for Ordinance #629 Vacation Rentals by Weissenfels, second Hillcar, motion carried 3-0 with Ayers abstaining.

DISCUSSION ITEMS

1. Speed Limit Revisions

Council Packets included maps of the north and south entrances to city limits, RCWs and WACs pertaining to local authorities establishing speed limits, and Public Works Director Hampton prepared photographs of the existing speed limit signs. The process for revising speed limits would require the City to submit a resolution to the Department of Transportation, followed by a DOT evaluation period involving traffic studies. Staff had inquired as to who bears the cost for those studies, but have not heard back. Council Members Weissenfels and Ayers submitted suggestions for speed limit revisions.

2. City Business License

Council Member Weissenfels spoke to some business owners who felt that it would be advantageous to have a city business license. Discussion ensued regarding fees, enforcement, and program staffing.

3. Council Member Reports

Council Member Hillcar reported that it is currently the 45-day objection period for the Calawah Off-Highway Vehicle Project draft environmental assessment after the 30-day comment period. The City submitted a letter of support during the comment period.

Council Member Weissenfels attended the Shoreline Management Plan meeting, which she felt was informative. On November 7th, she attended the Homelessness Task Force meeting where they heard a presentation about WorkSorce which offers many resources for job seekers. She cited the need for “warming centers” in our community. She attended the Clallam Transit System budget meeting. She also inquired as to the status of the emergency response plan.

Attorney/Planner Fleck reported that the City is currently participating in regional “sub-island” meetings. The next one is scheduled for November 30th at the Clallam County Sheriff’s West End Office.

4. Staff Reports

Clerk/Treasurer Grafstrom reported that Bill Henderson has agreed to serve on the Civil Service Commission.

Police Chief Rowley was able to attend the Youth Coalition conference in Yakima, a drug, alcohol and gambling prevention event. The fingerprint machine he would like to

order is not available until spring. Also, he is looking for a grant to purchase another radar trailer.


Attorney/Planner Fleck attended the Rayonier Clallam County Grant Breakfast on November 8th, where \$32,000 was disbursed to Olympic Peninsula civic and social services programs. Also on the 8th, he and Chief Rowley met with representatives from Serenity House, Forks Abuse and Sarge's Place to discuss potential collaboration on housing issues. He emphasized that many facilities have been built in recent years, but there has been a decline in support services. He held a meeting with WDFW regarding proposed guide legislation and will meet with guides this Wednesday to review their proposals.

5. Mayor's Report

Mayor Monohon had nothing to report.

6. ADJOURNMENT

Motion to adjourn by Brager, second Hillcar, motion carried. Meeting adjourned at 8:39 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer