

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
October 23, 2017

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Rowley, Police Chief and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Ayers, second Preston, motion carried.

PUBLIC COMMENTS

Chamber of Commerce Executive Director Lissy Andros invited everyone to the Chamber's annual Wine & Cheese event on November 4th at the Rainforest Arts Center, which will include the annual "Best of" awards. She also reported that the Visitor Center is staying very busy.

Dave Youngberg spoke in favor of lowering the speed limit at the entrance to the City. He felt there were three options: don't do anything – which will result in people getting hurt, install a left turn lane, or lower the speed limit.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held October 9, 2017 with a correction to the Harvest Dinner date by Weissenfels, second Brager, motion carried.

2. Motion to approve the manual claim checks numbered 092917 and 34955 for \$43.00, payroll checks numbered 34957 through 34971 for \$62,631.57 and claim checks numbered 34972 through 35015 for \$103,463.35 by Brager, second Ayers, motion carried.

3. Motion to approve the September 2017 Treasurer's Report by Hillcar, second Preston, motion carried.

4. Motion to set the 2018 Budget Workshop and Hearing dates of November 13, 2017, November 27, 2017, and December 4, 2017 by Weissenfels, second Preston, motion carried.

DISCUSSION ITEMS

1. Vacation Rental Draft Ordinance

A draft of the vacation rental ordinance with recent changes highlighted was reviewed. Attorney/Planner Fleck recommended holding a public hearing on the ordinance at the first meeting in December. Prior to that, it was suggested to disseminate the ordinance to Chamber of Commerce and West End Business and Professional Association members.

2. Speed Limit Revisions

Council Member Hillcar thanked Chief Rowley for placing the speed trailer at the north entrance to town. Discussion ensued with most Council Members speaking in favor of a speed reduction at city limits. Council Member Hillcar requested information regarding crashes occurring in that area. Council Member Ayers requested a diagram with street intersections to assist in determining placement of speed zones. It was noted that the WAC related to distances between speed limit changes should also be provided.

3. Council Member Reports

Council Member Preston reported that a tree fell on his house during the recent storm. Also, he will not be in attendance at the next meeting.

Council Member Ayers attended a Clallam County Growth Management Steering Committee meeting, where they reviewed more changes to the rules. They are making progress, but they anticipate the need for three more meetings. He also inquired about the parking in front of Leppell's Flowers in relation to the sidewalk improvements. Public Works Director Hampton reported that it will be angle parking with a centerline adjustment, according to the plans that Charlene Leppell reviewed and signed prior to the project going out to bid earlier this year.

Council Member Hillcar reported that he submitted an objection letter to the US Forest Service on their Vegetation Management Project for the North Fork Calawah area, specifically the road decommission action. An objection letter was also submitted by Matt Comisky for the American Forest Resource Council. Council Member Hillcar stated that he has gotten great feedback from the community regarding the speed trailer. He also noted that there will be a joint meeting of the City and Clallam County regarding the Shoreline Management Plan on November 6th at the Rainforest Arts Center.

Council Member Weissenfels attended a Clallam Transit System meeting and everything is going well. She also attended the Heritage Days Fish & Brew event and the Harvest Dinner. She requested that discussion regarding a City business license be added to the next agenda. She would also like to know about the status of our disaster plan.

4. Staff Reports

Clerk/Treasurer Grafstrom noted that one of the month-to-month hangar tenants at the Forks Airport will be terminating their lease, but that another tenant will be moving in.

Public Works Director Hampton reported that Steven Gaydeski has been hired as the Community Service Lead and will start Monday. The crew has been working on clearing storm drains from the first storm of the season. He received notice of a grant approval from RMSA to replace several light poles in Terra Eden. Also, he attended the Annual Road & Street Conference in Yakima, which was paid through a scholarship.

Police Chief Rowley stated that the Department has been handling a lot of calls for service regarding animal complaints. He ordered a solar panel for the speed trailer so that it won't need to be recharged. He is looking at purchasing another speed trailer and another finger print scanner.

Attorney/Planner Fleck attended a DNR meeting on their financial model and submitted comments. He attended the annual conference of the Washington State Association of Municipal Attorneys in Roslyn. On Tuesday he will meet with a former deputy director of the USFS about the northwest forest plan revision. He thanked Public Works Director Hampton for installing all of the photos from the Marine Advisory Committee at the Transit Center. He also thanked Steve Hopkins from Clallam Transit for coordinating with Olympic National Park and making the bus routes work during road construction.

Council Member Hillcar inquired about the status of the building demolition at the Quillayute Airport. A British Columbia business purchased the building for \$400 and they have been slowly dismantling it. It was suggested that in the future, a bond should be required.

5. Mayor's Report

Mayor Monohon had nothing to report.

6. ADJOURNMENT

Motion to adjourn by Weissenfels, second Preston, motion carried. Meeting adjourned at 9:10 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer