

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
January 23, 2017

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. Council Member Hillcar led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Brager, second Preston, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director invited everyone to the meeting this Wednesday for the Mayor's state of the City address.

ACTION ITEMS

1. **Motion** to approve minutes of the Regular Meeting held January 9, 2017 by Preston, second Brager, motion carried.

2. **Motion** to approve the payroll checks numbered 34007 through 34019 for \$67,578.32, claim checks numbered 34020 through 34047 for \$52,059.20 and claim checks numbered 34048 through 34067 for \$172,943.48 by Ayers, second Weissenfels, motion carried.

3. **Motion** to approve the December 2016 Treasurer's Report by Weissenfels, second Brager, motion carried.

4. Clallam County Board of Health (BOH) Appointment

Mayor Monohon's term on the BOH ended December 31, 2016. The City of Sequim is next on the rotation to appoint a representative for cities. They have appointed Council Member Pam Leonard-Ray.

Motion to endorse Pam Leonard-Ray, the City of Sequim's appointee to the Clallam County Board of Health by Weissenfels, second Ayers, motion carried.

5. Public Hearing Date for Community Development Block Grant (CDBG) Application

Attorney/Planner Fleck explained the CDBG application process for the proposed Coastal Microenterprise Initiative with Enterprise for Equity. A public hearing is part of that process.

Discussion ensued regarding the potential economic impact from the grant and the scope of the project, which includes communities from Clallam to Wahkiakum Counties. Council felt that other City projects should take precedence with staff at this time.

Motion to not proceed with the public hearing and CDBG application by Preston, second Ayers, motion carried.

DISCUSSION ITEMS

1. 4th Quarter 2016 Jail Report was reviewed.

2. Countywide Planning Policy

Attorney/Planner Fleck reviewed the request from Clallam County Commissioners to reconvene a regional planning process to review and update the Countywide Planning Policy.

3. 2016 Budget Amendment Ordinance No. 628

Clerk/Treasurer Grafstrom presented the budget amendment ordinance. The ordinance amends the 2016 budget for the General Fund by \$500, the Street Fund by \$80,000 with offsetting revenue, the Airport/Industrial Park Fund by \$55,000 due to crack sealing and land acquisition expenses, and the Travel Fund by \$2,500 due to accounting system changes.

4. Council Member Reports

Council Member Preston attended the Clallam Transit System meeting today. There are several schedule changes coming, including a later Forks route. He also expressed an interest in attending the Peninsula Regional Transportation Planning Organization (PRTPO) meetings and was encouraged to coordinate with Public Works Director Hampton.

Council Member Ayers attended the Clallam County Disability Board meeting last week. He is serving as the vice-chair.

Council Member Weissenfels attended the Clallam Transit System meeting today and the CTS Maintenance & Operations meeting last week. Also, she was the accompanist for the Missoula Children's Theater performances at school last week.

5. Staff Reports

Clerk/Treasurer Grafstrom stated that the Clallam County Opportunity Fund Board has changed board member terms to standing appointments. The City notified the County that the appointment of Dan Leinan would be in effect until notified otherwise from either the City or Mr. Leinan. She also reported that the Management Representation Letter to the State Auditor is included in the packet and reminded Council that the Exit Conference is Tuesday, January 24th at 10:00 a.m.

Public Works Director Hampton attended the PRTPO meeting January 19th. Discussion centered around transportation budgets. The Elwha Bridge was briefly

discussed. He reported that the Crew has been working to fix potholes. Also, he is exploring use of an asphalt planer for street repairs.

Police Administrator Bart stated that he is working to schedule a community meeting with the Olympic Peninsula Narcotics Enforcement Team. He reported that Officer Solberg has been on-duty for ten days and has five felony arrests. Also, he spoke with Officer Ponton regarding bicycles with no lights or reflectors.

Attorney/Planner Fleck attended a meeting of the West Olympic Emergency Preparedness Group to coordinate emergency management. They are asking Olympic National Park and the Department of Transportation to attend their next meeting to discuss the impact of road construction projects on emergency management. In February a table-top exercise is planned to determine what would be done differently for an event occurring in winter months.

He attended a meeting of the newly formed North Olympic Legislative Alliance, which is working to create a regional legislative agenda. Their consensus is that the Elwha Bridge replacement is the number one priority.

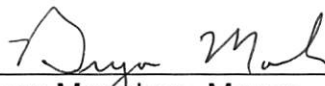
He published a request for qualifications for engineering services at the Quillayute Airport. He attended a Port of Port Angeles meeting regarding DNR arrearage issues. There is an ongoing discussion regarding the structure of PenCom and their planned merger with JeffCom. He met with the DNR regarding local land use issues. Also, he stated that the Clallam County Trust Lands Advisory Committee final report is available for review.

6. Mayor's Report

Mayor Monohon recommended reading recent Seattle Times editorials, one regarding Naloxone use and another regarding the McCleary decision.

7. ADJOURNMENT

Motion to adjourn by Hillcar, second Preston, motion carried. Meeting adjourned at 9:17 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer