

City of Forks  
Council Meeting Minutes Special Session  
City Council Chambers  
500 East Division Street  
December 5, 2016  
7:30 P.M.

**ROLL CALL**

Council members present: Preston, Ayers, Hillcar, Weissenfels and Mayor Monohon.  
Absent: Brager Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner,  
Bart, Police Administrator and Hampton, Public Works Director.

**2017 BUDGET WORKSHOP**

The proposed 2017 budget was reviewed and modified by the Forks City Council. The proposed 2017 expenditures exceeded revenues and would have resulted in a declining General Fund balance. Councilman Ayers stated that was not fiscally responsible and proposed that the currently open police officer position should remain vacant for 2017 and additional cost cutting measures should be sought. It was noted that Jail Board revenue dropped significantly in 2016. This was due to diversion programs being implemented by some contracted municipalities.

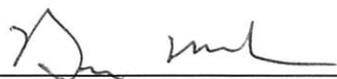
A list of capital projects and major activities for 2017 was reviewed. The list includes some projects which are contingent upon application and approval from various funding agencies.

Public Works will implement a water meter testing program, which will require them to purchase approximately \$30,000 in replacement meters. Water loss and billing practices were discussed. It was determined that the City should move from individual tenant billing for trailer parks to billing park owners through their main meter.

Lodging Tax Fund applications were discussed. Piecemakers Quilt Club submitted a revised application, reducing their request. Operating costs for the Rainforest Arts Center were reviewed. The RAC operating costs have exceeded rental income since it opened in April 2015. Council requested that the operating costs for the RAC be funded by lodging tax, since the facility qualifies under RCW 67.28.

**ADJOURNMENT**

**Motion** to adjourn by Weissenfels, second Hillcar, motion carried. Meeting adjourned at 10:01 p.m.

  
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Bryon Monohon, Mayor

  
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Audrey Grafstrom, Clerk/Treasurer