

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
November 28, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:45 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Mayor Monohon stated that an Executive Session is needed for approximately 15 minutes to discuss the acquisition of real estate, the lease of real estate, and possible sale of real estate.

Motion to approve the agenda with the addition of Executive Session by Ayers, second Weissenfels, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director announced that Washington State Department of Transportation officials will speak at this week's Chamber meeting regarding the status of the Elwha Bridge.

Bruce Guckenberg thanked Public Works Director Hampton and crew for putting up the Christmas tree and decorations on Forks Avenue.

ACTION ITEMS

1. Motion to approve minutes of the Special Meeting and Regular Meeting held November 14, 2016 with a correction of the vote count on action item one by Preston, second Brager, motion carried 4-0 with Hillcar abstaining.

2. Motion to approve the payroll checks numbered 33808 to 33822 for \$71,223.08 and claim checks numbered 33823 to 33851 for \$32,138.32 by Weissenfels, second Brager, motion carried.

3. Motion to approve the October 2016 Treasurer's Report by Ayers, second Brager, motion carried.

4. 2017 Budget Hearing

Mayor Monohon opened the 2017 Budget Hearing. No public comments were received. Mayor Monohon closed the 2017 Budget Hearing.

5. Ordinance 626 Regarding Water Meters

Public Works Director Hampton stated that he is working on a policy for water meter testing. It was discovered that the City code regarding water meters contains an error.

Attorney/Planner Fleck reviewed the ordinance which changes the phrase "leading meter" to "leaking meter".

Motion to approve Ordinance 626 Regarding Water Meters by Weissenfels, second Preston, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Ayers was contacted by a resident regarding the level of drug usage in the community. He suggested that we have a representative from Olympic Peninsula Narcotics Enforcement Team (OPNET) speak at the Rainforest Arts Center. Mayor Monohon stated that community drug awareness meetings have been held in the past and that a similar meeting could be scheduled in January or February.

Council Member Hillcar just returned from a family vacation. While traveling, he typically surveys rack cards to see which style of cards stand out. He gave Lissy Andros tips on what seems to garner the most interest.

Council Member Weissenfels attended the Clallam Transit System board meeting last Monday.

2. Staff Reports

Clerk/Treasurer Grafstrom reported that staff met with a USDA representative on November 16th regarding financing options for capital projects. Also, she has been working on gathering information requested by the State Auditor's Office in preparation for the 2014/2015 financial audit.

Public Works Director Hampton stated that a meeting is scheduled for December 8th with property owners impacted by the Spartan Avenue to Highway 101 sidewalk project. Kevin Brown, the engineer with Gray & Osborne will also be in attendance. Also, the City purchased a 2002 Ford dump truck for \$7,000 from State surplus, he is working on a water meter testing policy and the Christmas tree and decorations on Forks Avenue were put up today.

Police Administrator Bart reported that on Saturday they will hold an in-house briefing regarding the recent officer-involved shooting. On December 9th the County prosecutor will hold a briefing. He also reported there has been an increase in car prowling.

Attorney/Planner Fleck has attended meetings to discuss what infrastructure is needed for a mill in the area. He will attend the final Trust Land Advisory Committee meeting on December 16th. Also, he has issued a request for quotes for a scissor lift for the RAC. The funding is through a grant from the Seattle Foundation.

3. Mayor's Report

Mayor Monohon reported that he has finished his demonstration teaching requirement. Also, he attended the Neah Bay football playoff game in Everett.

4. Executive Session was called at 8:22 p.m. until 8:37 p.m. to discuss the acquisition of real estate, the lease of real estate, and possible sale of real estate.

Mayor Monohon called the meeting back to order at 8:37 p.m. No action was taken.

5. ADJOURNMENT

Motion to adjourn by Hillcar, second Ayers, motion carried. Meeting adjourned at 8:38 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer