

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
October 24, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Ayers, Hillcar, Weissenfels and Mayor Monohon.
Absent: Brager Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Ayers, second Weissenfels, motion carried.

PUBLIC COMMENTS

Ed Losby wanted to know if the soda tax he proposed at the last meeting has any chance of being enacted. He would like to see email addresses for Council Members listed on the City's website. He also voiced concerns over the fragility of the power system in Forks.

Lissy Andros, Chamber of Commerce Executive Director invited everyone to the 22nd annual Chamber Wine & Cheese fundraising event on November 12th. There will be a silent auction, music by Loose Gravel and the "Best of" awards will be announced, along with the 2017 Board of Directors.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held October 10, 2016 by Hillcar, second Preston, motion carried.

2. Motion to approve the manual claim checks numbered 33691 to 33692 for \$8,087.00, payroll checks numbered 33693 to 33708 for \$62,141.70 and claim checks numbered 33709 to 33749 for \$65,718.60 by Ayers, second Hillcar, motion carried.

Discussion followed regarding a shift from standard phone lines to a voice over internet protocol phone system.

3. Motion to approve the September 2016 Treasurer's Report by Hillcar, second Weissenfels, motion carried.

4. Motion to set 2017 Budget Workshop and Hearing dates of November 14, 2016, November 28, 2016 and December 5, 2016 by Ayers, second Weissenfels, motion carried.

5. Resolution #455 Arrearage Options before the Washington State Board of Natural Resources (BNR)

Attorney/Planner Fleck stated that the BNR will be making decisions regarding the actual arrearage number in order to determine sustainable harvest levels for State Forest Trust Lands. This resolution recommends adoption of the 702 mmbf arrearage calculation.

Motion to approve Resolution #455 stating recommended Arrearage Options before the Washington State Board of Natural Resources, a joint resolution with the Quillayute Valley School District by Ayers, second Preston, motion carried.

6. Resolution #456 Approving the Interlocal Agreement with the Association of Washington Cities Risk Management Service Agency and its Members

Attorney/Planner Fleck reviewed the changes in the Interlocal Agreement since the last Resolution in January 2010. New member standards have been added and revisions were made for regulatory compliance.

Motion to approve Resolution #456 Approving the Interlocal Agreement with the Association of Washington Cities Risk Management Service Agency and its Members by Hillcar, second Weissenfels, motion carried.

DISCUSSION ITEMS

1. Preliminary Budget

Clerk/Treasurer Grafstrom stated that the Lodging Tax applications are being reviewed by the Mayor and will be forwarded to Council with funding recommendations. Applicants will be present at the November 28th budget workshop. Detailed spreadsheets have been compiled for Police Department and Corrections salaries and benefits resulting in adjustments to the estimated budget. She also noted that capital projects for the Quillayute Airport, water tank rehabilitation and the sewer system have been added to the budget.

2. Council Member Reports

Council Member Preston reported that the Hoh Road is washed out at milepost 5.5. Repairs are scheduled for completion by November 15th, possibly sooner. Until then, there is no public access.

Council Member Ayers attended the Clallam County Disability Board meeting on October 18th.

Council Member Hillcar inquired about vehicles being repaired at Olympic Corrections Center. Public Works Director Hampton stated that he requested a quote for repairs on the dump truck, but it came in too high. He and the crew have been doing many vehicle repairs in-house.

Council Member Weissenfels attended the annual Harvest Dinner, which she said was great in spite of the power outage. She reported that Clallam Transit has hired a

new operations manager and he will attend the next Chamber of Commerce meeting. Also, she stated the heater needs to be fixed at the animal shelter and the Clothing Bank had a break-in.

3. Staff Reports

Clerk/Treasurer Grafstrom reported that staff met with a USDA representative on October 13th to discuss financing options for capital projects. She also reported that the State Auditor has notified the City they will be onsite mid-November for the 2014/2015 audit.

Public Works Director Hampton stated that the street sweeper is in need of repairs, which they may complete in-house. Since it would be very costly to repair the dump truck, it should just be sold as-is. The cultural assessment for the sidewalk project was completed with no issues. He also reported that he passed the Water Distribution Manager I test and that Joe Gaydeski passed the Water Distribution System Operations and Maintenance course and will be taking the Water I and II tests.

Police Administrator Bart stated that Officer Julie Goode will return to work November 1st. It may then be possible to discontinue the Clallam County coverage. He reported that some burglaries had occurred last week, but that a confession was obtained and most of the property was retrieved.

Attorney/Planner Fleck reported that he has participated in meetings with the following people: a representative of the Hoh Tribe regarding their property purchases in the City, the USDA regarding capital project financing, the ONRC advisory board, the West End Emergency Management Team regarding Cascadia Rising and the recent storm, Congressman Kilmer's staff regarding Bonneville Power and the Elwha Bridge, and West End Thunder regarding the racing agreement for the airport. He will meet with the FAA this Friday to discuss a possible extension of the racing agreement.

4. Mayor's Report

Mayor Monohon attended the ceremony commemorating completion of the land plan for the Olympic Experimental State Forest on October 11th. Also, he reported good communication between the City, School, Hospital and Fire Department dealing with the recent storm.

5. ADJOURNMENT

Motion to adjourn by Preston, second Ayers, motion carried. Meeting adjourned at 9:19 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer