

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
August 8, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Bart, Police Administrator and Hampton, Public Works Director. Absent: Fleck, Attorney/Planner.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Ayers, second Weissenfels, motion carried.

PUBLIC COMMENTS

Connie Beauvais, Port of Port Angeles Commissioner presented Port Resolution 16-1137 in acknowledgment and appreciation for the recent donation of federal Airport Improvement Project funds from the Quillayute Airport to William R. Fairchild International Airport for their apron project.

Commissioner Beauvais also discussed recent special meetings of the Port with an emphasis on sustained timber harvests and economic development.

Bill Henderson, Quillayute Valley School District Maintenance Facilities Manager gave a presentation on the progress of the Spartan Field project.

Dave Youngberg stated that he has observed many drivers using their cell phones at the Forks Avenue and Division Street intersection.

ACTION ITEMS

1. **Motion** to approve minutes of the Regular Meeting held July 25, 2016 by Hillcar, second Preston, motion carried.

2. **Motion** to approve the manual claim check 33389 for \$87.00, payroll checks numbered 33390 to 33408 for \$108,494.75 and claim checks numbered 33409 to 33445 for \$677,497.02 by Weissenfels, second Brager, motion carried.

3. Appointment of Representative to Review Composition of the Public Transportation Benefit Area (PTBA) Governing Body (Clallam Transit System Board)

Council Members currently serving on the Clallam Transit System Board are Juanita Weissenfels and Jon Preston.

Motion to appoint Council Member Preston as the City's representative to review the PTBA governing body composition by Weissenfels, second Ayers, motion carried.

DISCUSSION ITEMS

1. Ordinance No. 622 2016 Budget Amendment

Clerk/Treasurer Grafstrom reviewed the ordinance, which calls for amending the budget in the amount of \$1,230,000. The amendment impacts three funds: 1) Quillayute Airport Fund due to an upcoming timber sale 2) Inmate Trust Fund (formerly Commissary Fund) due to a correction in accounting procedures and 3) RCO Grant/Project Fund, since the State requires the City to receive and pay for the entire cost of the Spartan Field Project, not just the grant amount.

It was recommended to use Quillayute Airport timber sale proceeds to make repairs to the office space areas of the hangar that have experienced water intrusion.

2. 2017 Budget Calendar was reviewed.

3. Council Member Reports

Council Member Preston reported that he met with Clallam Transit System General Manager Wendy Clark-Getzin and Clallam County Commissioner Mark Ozias today about the upcoming five-year transportation study.

Council Member Ayers toured the Quillayute Airport facilities and the ICN Building with Attorney/Planner Fleck on August 5th. The airport facilities are in need of stabilization maintenance and a full-time tenant should be sought to offset repair costs. The ICN Building has a few vacant offices which could be rented. The Gamers have cleaned up their space somewhat, but the trash cans were overflowing. Earlier today he toured the water tank located off Minnie Peterson Road with Water Superintendent Ivan Cowles. It is in similar condition to the larger tank, but with more corrosion on the seams and some spot corrosion. It should also be fitted with a fill valve for emergencies.

Council Member Hillcar commended the Police Officers for doing a good job with their available resources.

Council Member Weissenfels visited Spartan Field and also the Calawah boat launch. She was pleased with the area being fenced-in as a dog park. She attended the Homelessness Task Force meeting last Tuesday, which included tours of Sarge's Place, Forks Abuse Program and the adult home at Concerned Citizens. Sarge's Place received a \$12,500 grant for a greenhouse from the Lloyd Allen Foundation. She also took part in many of the Chautauqua activities at the Rainforest Arts Center.

4. Staff Reports

Clerk/Treasurer Grafstrom reported that Attorney/Planner Fleck issued notice of two timber sales, one for timber at the Quillayute Airport and one for timber near the water tank at the end of East Division Street. Clerk/Treasurer Grafstrom issued an invitation

for bids for crack sealing at the Forks Airport. She reported on a meeting with City staff and users of the property housing the Visitor Information Center and Timber Museum. Also, she noted that the Olympic Natural Resources Center paid the billing for prior years' sewer service.

Public Works Director Hampton reported the status of the boat launch park. One concrete base picnic table was constructed, two light poles were installed and the summer school kids decided on a name of "Calawah Paw Park" and made a sign. It was suggested that an entrance sign be installed to draw visitor's attention to the park. He reported that a problem with street light outages on Main Street was fixed by repairing a junction box. The crew has also repaired two water main breaks in the last week.

Police Administrator Bart stated the United Way agency visits went well. They included tours of the Forks Abuse Program, Food Bank and Concerned Citizens. He reported that a suspect was arrested in the two armed robbery incidents which occurred last week.

5. Mayor's Report

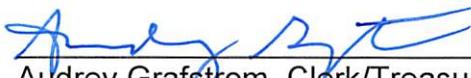
Mayor Monohon attended a debriefing for the Cascadia Rising exercise with Jim Buck and Attorney/Planner Fleck. Also, the Mayor displayed a copy of the Olympic Experimental State Forest Land Plan, which has been over 20 years in the making.

6. ADJOURNMENT

Motion to adjourn by Ayers, second Weissenfels, motion carried. Meeting adjourned at 8:51 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer