

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
July 11, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Ayers, second Preston, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director reported the next 3rd Thursday movie at the Rainforest Arts Center will be "Lost & Found", the documentary about efforts to return debris from the Tohoku tsunami. There will be a question and answer time with John Anderson following the movie. The New Old Time Chautauqua will have activities and performances at the RAC on July 26th. She also reported the Uptown Market at the RAC is going well.

Forks Police Officer Ponton was present, along with new Police Department hire Joseph Solberg. Officer Solberg introduced himself and thanked Mayor Monohon and Police Administrator Bart for giving him this opportunity.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held June 27, 2016 by Hillcar, second Brager, motion carried.

2. Motion to approve the manual claim check 33267 for \$586.65, payroll checks numbered 33268 to 33296 for \$111,449.28 and claim checks numbered 33297 to 33332 for \$47,953.27 by Brager, second Weissenfels, motion carried 4-0 with Ayers abstaining.

3. 2017 – 2022 Six-Year Street Plan

The Six-Year Street Plan document was presented.

Mayor Monohon opened the public hearing on the Six-Year Street Plan. There were no public comments. Mayor Monohon closed the public hearing.

Motion to approve Resolution #446 Six-Year Street Plan for 2017 – 2022 by Ayers, second Preston, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Preston reported that he expects to start his new job in about two weeks and plans to commute on the bus. He intends to complete his four-year term as a Council Member.

Council Member Brager expressed his appreciation to the police officers present, (Officers Ponton, Gentry and Solberg) for their work in serving and protecting our community.

Council Member Ayers stated that he has added more credits toward his Certificate of Municipal Leadership.

Council Member Hillcar offered clarification regarding ATV use on city streets. If the ATV has a lime-green colored license plate with an on-road tab, it is cleared for use on applicable city streets. In the absence of the lime-green colored plate with an on-road tab, it is not approved for use on city streets.

Council Member Weissenfels attended the Planning Commission workshop on June 29th for the Comprehensive Plan Update. She also recently transported one dog and four cats to Homeward Pet Adoption Center in Woodinville.

2. Staff Reports

Clerk/Treasurer Grafstrom stated that she completed the annual applications for the property and liability insurance coverage. Surplus property is currently being auctioned online until July 14th. She also ordered replacement cell phones for the Police Department, since they were eligible for upgrade and has been auditing the CenturyLink bills for erroneous charges.

Public Works Director Hampton reported that the 4th of July preparations and clean up went well. The Rankin Road ditch has been cleaned out. He received his Water Distribution System Operation and Maintenance certification and work continues on the park at the Calawah River boat launch. He will not be in attendance at the next Council meeting.

Police Administrator Bart reported that things went well over the 4th of July. The Fire Department helped with the parade detour route by using their vehicles to block the road. Also, he is planning to participate in the military surplus program through Washington State Department of Enterprise Services.

Attorney/Planner Fleck reviewed the topics discussed with Congressman Kilmer during their meeting June 29th with Mayor Monohon and Kilmer's staff. Topics included

cross laminated timber products, Olympic National Park funding, ATV usage within the Calawah watershed and a Quillayute Airport update. Congressman Kilmer then attended the Chamber of Commerce meeting as the guest speaker. The Planning Commission held a workshop on the draft Comprehensive Plan Update. (Copies were distributed to Council.) The environmental determination for the sewer comprehensive plan was published, with comments due the end of July. [Correction: Comments are due by noon on September 2, 2016.] The plan is required for licensing of the sewer system. It addresses potential expansion of the sewer system in the areas of Thomas Addition, Sherwood Forest and Mansfield Addition that could possibly occur through the year 2034. Attorney/Planner Fleck felt the 4th of July festivities went well. The art show was held at the RAC. The parade was similar in size to last year, and the demolition derby was well attended, as the food booth ran short of food after only an hour. Discussion has continued regarding the possibility of connecting the Timber Museum and Visitor Center to the city sewer system. He distributed a memo to Council which was written to the County Trust Land Advisory Committee explaining his reasons for a vote against reconveyance of Trust Lands.

3. Mayor's Report

Mayor Monohon reported the 4th of July celebration went very well. The only complaints had to do with gaps in the parade. He heard many compliments about city staff. The Public Works Crew did an excellent job. The meeting with Congressman Kilmer and his staff went well. The Mayor also attended the Planning Commission workshop. At this time, he thanked the Police Department for their service in light of the difficulties our country is experiencing.

4. ADJOURNMENT

Motion to adjourn by Ayers, second Hillcar, motion carried. Meeting adjourned at 8:15 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer