

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
June 27, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. Police Administrator Bart led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Hillcar, second Ayers, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director stated that she will pick up their new van tomorrow. It has had the exterior wrapped with scenic photos of the area. She reported that the Visitor Center seasonal employees have been hired. Also, the next 3rd Thursday movie will be "Lost & Found", the documentary about efforts to return debris from the Tohoku tsunami. There will be a question and answer time with John Anderson following the movie.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held June 13, 2016 by Weissenfels, second Hillcar, motion carried 4-0 with Brager abstaining.

2. Motion to approve the manual claim checks 33223 to 33224 for \$4,559.69, payroll checks numbered 33225 to 33245 for \$65,527.40 and claim checks numbered 33246 to 33266 for \$25,394.95 by Brager, second Weissenfels, motion carried 4-0 with Ayers abstaining.

3. Motion to approve the May 2016 Treasurer's Report by Brager, second Hillcar, motion carried.

4. Set Public Hearing Date for 2017 – 2022 Six-Year Street Plan

Public Works Director Hampton gave a presentation of the projects listed on the six-year street plan.

Motion to set a public hearing for the 2017 – 2022 Six-Year Street Plan on July 11, 2016 by Ayers, second Hillcar, motion carried.

5. Contract with PC Trask & Associates, Inc. for Steelhead Regulation Policy and Facilitation Support

Attorney/Planner Fleck reviewed the action plan from the community meeting held March 10, 2016 regarding steelhead issues. He outlined the tasks to be undertaken in the formulation of steelhead regulations under a contract with PC Trask & Associates.

Motion to authorize the Mayor and staff to enter into a contract with PC Trask & Associates, Inc. for steelhead regulation policy and facilitation support not to exceed \$10,000 by Brager, second Preston, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Preston announced that he has started his new job as Information Technologist with Olympic National Park, transferring from the Hoh Visitor Center.

Council Member Brager recently returned from a trip to Canada. He was impressed with the City of Revelstoke, British Columbia. He found that they have a well-rounded economy that harmoniously incorporates both tourism and industry.

Council Member Ayers attended the Association of Washington Cities Annual Conference last week. He felt the conference was very worthwhile and provided insights into many issues faced by cities and their elected officials. He completed 10 credits toward a Certificate in Municipal Leadership at the conference.

Council Member Hillcar said he was approached by a Lion's Club member regarding the possibility of the Timber Museum connecting to the City sewer system and the costs involved. Attorney/Planner Fleck stated that the City has obtained an engineer's preliminary estimate for the sewer connection at \$91,000. Included in that cost is the installation of a grinder pump station, which is necessary due to the drop in elevation from the sewer main. This does not include the facilities assessment to connect to the system.

Council Member Weissenfels attended the Clallam Transit System meeting last Monday and the Operations Committee meeting afterward. Also, she reported complaints regarding two more incidents of the Records Technician informing individuals that they would need to come back, since fingerprinting is only performed on Fridays. She requested that this be corrected. The Mayor stated that he is aware of the situation. He directed Police Administrator Bart to pass on this directive from Council.

2. Staff Reports

Clerk/Treasurer Grafstrom reported that she has been completing annual reports to various agencies. Our population number for 2016 has been updated to 3,580. She stated the surplus items will be going up for auction this Thursday and a notice in the Forks Forum will list the items and contain the auction website address. She has also been working on initiating orders with CenturyLink to upgrade the City's internet speed due to recent infrastructure enhancements completed by CenturyLink.

Public Works Director Hampton reported that he and his crew are getting things ready for the 4th of July celebration. He stated that the annual water quality report has been mailed. Kudos were given to Joseph Gaydeski for his work with the inmate crew in keeping the City clean.

Police Administrator Bart reported that three individuals were arrested for the break-in that occurred at Sully's. Two patrol cars were purchased from surplus programs. This should help decrease maintenance costs. A new officer has been hired. They will be attending the Academy this September in Burien.

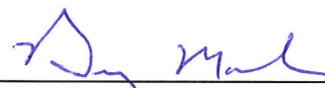
Attorney/Planner Fleck attended a wrap-up meeting for the Cascadia Rising drill. A table-top drill is being planned that will be based on recent events at Fort McMurray. He stated that the Washington Coastal Marine Advisory Council is getting close to releasing their marine spatial plan. He reported that the Clallam County Trust Land Advisory Committee voted against reconveyance of timber trust lands. He advocated for the County to be more engaged in DNR operations pertaining to timber management. He continues to hear concern from environmental groups who are landowners on the Olympic Peninsula regarding the lack of small local saw mills. He also reported that the Forks Planning Commission will conduct a hearing on the draft comprehensive plan Wednesday, June 29th.

3. Mayor's Report

Mayor Monohon attended the Clallam Transit System meeting last Monday and Board of Health last Tuesday. He also attended the Association of Washington Cities Annual Conference held in Everett, June 21st – 24th.

4. ADJOURNMENT

Motion to adjourn by Hillcar, second Preston, motion carried. Meeting adjourned at 9:27 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer