

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
May 23, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council members present: Brager, Ayers, Hillcar and Mayor Monohon. Absent: Preston and Weissenfels Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Mayor Monohon requested that Discussion Item #1 be moved to Discussion Item #3.

Motion to approve the agenda as revised by Brager, second Ayers, motion carried.

PUBLIC COMMENTS

Mark Soderlind, Forks Old Fashioned 4th of July Committee Chair reported that the 4th of July float has been participating in various festivals. In Sequim at the Irrigation Festival, the float was awarded Most Patriotic and in Port Townsend at the Rhody Festival it received the Best Entry by a Visiting Community Award.

Bill Henderson, Quillayute Valley School District Maintenance Facilities Manager stated that the Spartan Field preconstruction meeting and groundbreaking took place on May 17th. Contractor mobilization began today.

Lissy Andros, Chamber of Commerce Executive Director reported that the 4th of July schedule is nearing completion. The free movie last Thursday had a good turnout. Forks True Value (Bob Stark) has agreed to sponsor the 3rd Thursday movie, which will enable groups providing concessions to keep all of their proceeds. The Forever Twilight in Forks Festival has sold 172 weekend passes to date compared with 140 at this time last year. The Chamber has been receiving good feedback from locals regarding the grounds at the Visitor Center being an asset to the community. On June 1st, Jim Buck will present "How to camp at your home" for the Chamber of Commerce meeting.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held May 9, 2016 by Hillcar, second Ayers, motion carried.

2. Motion to approve the payroll checks numbered 33100 to 33117 for \$62,115.13 and claim checks numbered 33118 to 33152 for \$65,855.40 by Brager, second Ayers, motion carried.

3. Motion to approve the April 2016 Treasurer's Report by Brager, second Hillcar, motion carried.

4. Forks Chamber of Commerce License for Use of Rainforest Arts Center (RAC)

Attorney/Planner Fleck explained that the Chamber of Commerce would like to sponsor a Saturday market in front of the RAC as part of their revitalization efforts for downtown. The existing Forks Open Aire Market has opted to remain near the Timber Museum. The market at the RAC would be located in the plaza area and would not have access to the inside of the building.

Motion to approve the License with Forks Chamber of Commerce for use of the Rainforest Arts Center plaza area for operation of a market by Ayers, second Hillcar, motion carried.

DISCUSSION ITEMS

1. Well Water Level Report

A report of current well levels was submitted by Water Superintendent Ivan Cowles. The measurements taken on May 10, 2016 show levels at 3.7 feet lower than last year at the same time. Discussion ensued regarding recent rainfall levels in relation to averages and the well levels last year at the time restrictions were placed.

The situation will continue to be monitored and statements requesting voluntary water conservation will be distributed.

2. Annual Report to Consumers on Water Quality

The Water Quality Report was reviewed. This report provides a summary of water quality for 2015. It will be distributed to every customer by June 30th.

3. Presentation on Department of Natural Resources (DNR) Arrearage Issue

Attorney/Planner Fleck gave a presentation outlining the history of the arrearage statue, the value of arrearage and the trust obligation of the DNR.

Council recommended a letter to the DNR Board asserting the arrearage be acknowledged as 702 mmbf and that this figure cannot be offset by over harvesting in other regions.

4. Council Member Reports

Council Member Brager stated that he will not be present at the June 13th meeting.

Council Member Ayers had discussions with the Mayor and Attorney/Planner Fleck on May 9th regarding timber issues discussed at the Port of Port Angeles Special Meeting. A letter to the DNR as discussed earlier would satisfy his recommendations. He also attended the Chamber of Commerce meeting on May 18th and heard a presentation on the state of tourism on the Peninsula by Marsha Massey of the Olympic Peninsula Visitor Bureau.

Council Member Hillcar contacted the Hoquiam Rayonier Office. They had local personnel inspect Rayonier land near the Forks Sand & Gravel property. None of the temporary structures were located on Rayonier land. Council Member Hillcar suggested neighboring land owners be notified so that structures can be removed prior to fire season.

5. Staff Reports

Clerk/Treasurer Grafstrom announced that City email addresses have been created for Council Members. She distributed login instructions along with Open Public Meetings Act guidelines and a disclaimer to include in the signature block.

Public Works Director Hampton attended a seminar May 9th regarding significant changes to the 2015 International Building Code. One new seasonal employee was hired and two from last year will be returning. The grant application to AWC/RMSA was successful and provides \$5,000 for the Calawah Boat Launch project. He met with Transportation Improvement Board representatives last Thursday and reviewed their Pavement Management System along with various projects eligible for funding. He and Dan Wahlgren gave a presentation to TIB on May 20th regarding past, present and future projects. He also reported that surveying for the Spartan sidewalk project was completed today.

Council Member Hillcar commented on the amount of scotch broom at the Quillayute Airport. Public Works Director Hampton reported that mowing started today.

Police Administrator Bart reported that the department is in flux with one applicant completing the final stages of hiring and another starting the process. Officer Julie Goode's last day will be July 6th. Agencies across the state are having difficulty filling positions due to a backlog at the Training Academy.

Attorney/Planner Fleck attended a community forest meeting in Portland. He met with the Nature Conservancy and EcoTrust, who have voiced the need for a mill west of the Elwha. He also met with Phil Trask to outline the next steps on the steelhead issue. He attended the Municipal Attorney's conference in Skamania. The Army Corps of Engineers is holding a meeting this Wednesday regarding cleanup efforts and assessments that have taken place over several years at the Quillayute Airport. They have stated that no further action is recommended.

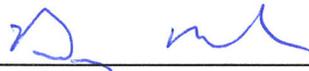
6. Mayor's Report

Mayor Monohon attended a meeting by invitation at the US Postal Service main distribution center in Federal Way. The only other attendee was the Mayor of Poulsbo. The manager of the center discussed village postal systems as part of their community rural outreach program. The Mayor also attended the Spartan Field groundbreaking ceremony, the Clallam Transit System meeting and the Board of Health meeting. He and Council Member Ayers plan to attend the Association of Washington Cities annual conference next month in Everett.

It was noted that Council received a letter from TSD Corporation pertaining to their parking lot located behind the Rainforest Arts Center. Consensus was that the RAC operating budget could not absorb payment for a "non-exclusive" right to TSD's parking lot and that the City could forward TSD's information to renters for event parking.

7. ADJOURNMENT

Motion to adjourn by Ayers, second Hillcar, motion carried. Meeting adjourned at 9:46 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer