

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
April 25, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. Clerk/Treasurer Grafstrom led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Ayers, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Mayor Monohon requested that the March 2016 Treasurer's Report be added as action item 2.b. Also, he requested that a special presentation to review the City's new website be added as part of the public comment period.

Motion to approve the agenda as revised by Preston, second Ayers, motion carried.

PUBLIC COMMENTS

Quillayute Valley School District Superintendent Diana Reaume and Director of Maintenance Bill Henderson reported on the status of the Spartan Field Renovation project. They distributed field design drawings, bid documents and the cultural resources assessment. Groundbreaking is tentatively scheduled for May 9th. Work completed to date includes soils testing, the cultural resource study and the design phase. The Allen Foundation announced they will purchase a new scoreboard for the field. Sod and dirt removed during construction will be donated to the West End Youth League for their field project. The project payment process was reviewed. The Recreation and Conservation Office requires the entire project amount to be paid through the City. QVSD will remit their matching funds to the City during this process. Discussion ensued regarding the expected life span of the field and budgeting for replacement costs.

Lissy Andros, Chamber of Commerce Executive Director reported that planning for the Forever Twilight in Forks Festival continues, with the second special guest announced via social media. They experienced some suspicious activity at the Visitor Center and are obtaining a quote from Hi-Tech Electronics for a security system. Chamber is coordinating a customer service workshop to be held next Tuesday at the Rainforest Arts Center.

SPECIAL PRESENTATION

Tim Carradine of Computech Systems reviewed the City's new website, which is in the final stages of development.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held April 11, 2016 by Weissenfels, second Brager, motion carried.

2. Motion to approve the payroll checks numbered 32994 to 33010 for \$66,646.11 and claim checks numbered 33011 to 33043 for \$50,904.27 by Brager, second Ayers, motion carried.

2.b. Motion to approve the March 2016 Treasurer's Report by Weissenfels, second Hillcar, motion carried.

3. License Agreement for Use of Quillayute Airport

Attorney/Planner Fleck presented a license agreement between the 4th of July Committee and the City for use of portions of the Quillayute Airport to hold a haunted house fundraiser. The Committee would be responsible for the PUD bill. They plan to donate proceeds to local charities.

Motion to approve the license agreement with the Forks Old Fashioned 4th of July Committee for use of portions of the Quillayute Airport to hold a haunted house fundraiser in October by Hillcar, second Preston, motion carried.

DISCUSSION ITEMS

1. Reservoir Assessment from Gray & Osborne

Council reviewed the report. Emergency preparedness measures for the City's water supply were outlined. The water tank rehabilitation work was discussed and clarification regarding project costs was requested.

2. Council Member Reports

Council Member Preston attended the Clallam Transit System meeting last Monday and commended the CTS staff. He reported that tomorrow morning at 5:30 a.m. he will assist the film crew from "Xploration Awesome Planet". They are filming a segment on the temperate rainforest ecosystem.

Council Member Ayers attended Chamber of Commerce meetings and heard a presentation the 13th about the Quileute Move to Higher Ground Initiative and a presentation the 20th on US Forest Service recreational areas. He attended the Ross Hamilton presentation and the Rainfest Ocean & River Film Festival, which he felt were outstanding. He was also able to coordinate with Clallam County regarding his appointment to the Disability Board and will attend the next meeting on July 19th.

Council Member Hillcar and Attorney/Planner Fleck met with US Forest Service staff regarding a possible Bonidu Creek ATV trail.

Council Member Weissenfels attended the Clallam Transit System meeting last Monday and the Olympic National Park meeting regarding Highway 101 construction

around Lake Crescent. She also attended the screening of "Return of the River", which she said was fabulous.

3. Staff Reports

Clerk/Treasurer Grafstrom announced that payment was received from Olympic National Park for 2014 Transit Center rent. She also reported that the one-year warranty inspection for the Rainforest Arts Center was completed on April 18th. She held a meeting for airport tenants to discuss the closure schedule for West End Thunder, took part in a financial review of the Chamber of Commerce and oversaw the RAC during the first weekend Rainfest events.

Public Works Director Hampton reported that a survey crew from Gray & Osborne should be here next week for the sidewalk project, which will include the post office sidewalk. A mini-excavator was purchased for the Public Works Department. It will be valuable in many different applications, from water line repairs to digging graves. Last Wednesday his crew repaired a severe water line leak at the Mill Creek Bridge. The City received a trailer on loan from the Fire Department, which will be used to transport a generator. On May 9th & 10th he will attend training to review significant changes to the International Building Code.

Police Administrator Bart stated that they have received employment applications and are reviewing background checks. He reported a recent increase in burglaries, as well as numbers of homeless in town. He also reported that the retail marijuana store is currently closed.

Attorney/Planner Fleck distributed an invitation to hear former Starbucks President Howard Behar speak on May 13th. He also distributed his previous emails with Trout Unlimited regarding the community steelhead discussion event. He wrote a comment letter to Olympic National Park regarding their proposal to repair portions of Highway 101 along Lake Crescent. Recommendations included meeting with the Educational Services District and local trucking companies. On April 14th, he and the Mayor met with congressional staff from the offices of Senators Murray and Cantwell. He attended a Clallam County Trust Lands Advisory meeting regarding their bylaws. At a meeting with US Forest Service staff, he and Council Member Hillcar learned that the off-road vehicle initiative has been authorized but not funded. He took part in Rainfest events and oversaw the Rainforest Arts Center during the second weekend. On May 9th, he will be attending a community forest conference in Portland.

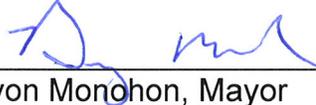
It was announced that the Rainforest Arts Center was selected as an award winner by the American Institute of Architects Washington Chapter for civic design. Attorney/Planner Fleck will be representing the City at an award ceremony on May 5th.

4. Mayor's Report

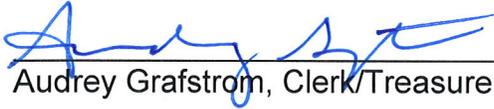
Mayor Monohon met with the Murray and Cantwell congressional staffers on April 14th. They discussed Olympic National Park funding and infrastructure funding. He also attended ONP meetings regarding the Highway 101 construction project.

5. ADJOURNMENT

Motion to adjourn by Hillcar, second Ayers, motion carried. Meeting adjourned at 9:40 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer