

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
February 8, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. Police Administrator Bart led the Pledge of Allegiance.

ROLL CALL

Council members present: Preston, Brager, Hillcar, Weissenfels and Mayor Monohon. [Council Position 4 to be appointed during action items.] Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Mayor Monohon stated that an Executive Session is needed for approximately 15 minutes to discuss the status of union negotiations and the acquisition of real estate.

Motion to approve the agenda with the addition of Executive Session by Hillcar, second Weissenfels, motion carried.

PUBLIC COMMENTS

Birdie James complained about the new street lights and asked if it was necessary for them to be so bright. Public Works Director Hampton stated that each light was replaced with an equivalent wattage, but that LED fixtures provide a brighter, more direct light. He will look at the lighting near her house for any possible solution. She also requested that the City cut the curb down in front of the Golden Gate restaurant. Attorney/Planner Fleck explained that the new curbs and ADA ramps were designed and installed by the Department of Transportation. A DOT contact name and number will be provided for Ms. James.

Lissy Andros, Chamber of Commerce Executive Director reported that the light pole banner project is finished. She thanked Bruce Guckenberg and Mike Marshall for their assistance. The project was funded through a grant from the Port of Port Angeles. The banners will be rotated throughout the year. She thanked the City for their work to beautify the area near the Calawah River boat launch. She announced the next movie night is February 18th at the Rainforest Arts Center. She reported that Rainfest planning is underway. She also stated that the Forever Twilight in Forks schedule has been published and a considerable number of tickets have been sold.

Dave Youngberg requested that a notice be published in the newspaper listing the rules and requirements for legal ATV use on City streets.

ACTION ITEMS

1. Motion to approve minutes of the Regular Meeting held January 25, 2016 by Hillcar, second Brager, motion carried.

2. Motion to approve the payroll checks numbered 32728 to 32747 for \$111,304.77; claim checks numbered 32748 to 32776 for \$121,444.00 and manual claim check number 012916 for \$108.00 by Brager, second Preston, motion carried.

3. Appointment of Council Member to fill Position 4 through December 7, 2017

Six letters of interest were submitted to fill Kevin Hinchey's unexpired term. The applicants were Kenneth Ayers, Christina Kohout, Douglas Larson, Edward Losby, Joe Soha and Sarah Warner. Douglas Larson and Edward Losby were not in attendance. Those present were each given up to four minutes to share their background and reasons for wanting to serve on City Council.

Council asked questions regarding a range of topics including taxes, logging, the economy, and specific issues important to the applicants, before deliberating about the desirable attributes of a council member.

Motion to appoint Ken Ayers to Council Position 4 by Brager, second Preston, motion carried 4-0.

Mayor Monohon then administered the oath of office and Council Member Ayers was seated.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Preston reported that he is no longer on furlough and is back to work at the Hoh Visitor Center.

Council Member Hillcar stated that he has heard only positive reviews from the new street lights.

Council Member Weissenfels attended the Clallam County Homelessness Task Force meeting last Tuesday. The results of the homeless count on January 28th indicated a total of 27 homeless individuals in Forks, which includes 11 children. She asked about the drug Naloxone, which is used to treat heroin overdose and whether or not our officers carry it. Police Administrator Bart stated that the drug is carried in the Forks Community Hospital ambulances. Also, Council Member Weissenfels stated that Forks Police Officers should be urged to ticket violators under the recently revised animal ordinance.

2. Staff Reports

Clerk/Treasurer Grafstrom reported that she confirmed with the Peninsula Regional Transportation Planning Organization that appointees are not required to be elected officials. She distributed information to Council regarding open government training

requirements, which needs to be completed within 90 days of taking office. She reviewed recent changes made in accounting procedures for inmate funds and provided e-mails regarding the status of Olympic National Park's delinquent Transit Center rent. She then reviewed the 2015 Budget versus Actual financial report.

Public Works Director Hampton stated that Joseph Gaydeski was hired for the Community Service Lead/General Laborer position and starts February 16th. He reported that statements of qualifications from engineering firms were received last week. These are for the Main Street to Spartan Avenue sidewalks. He and his crew have been repairing water leaks and addressing flooding at G Street and at the Transit Center parking lot. He will begin Building Inspector testing in the next few weeks. Also, Gray & Osborne is working to finalize the water tank assessment report.

Police Administrator Bart reported that they have arrested a burglar from the Olympic Graphic Arts incident and a burglar from the Sunset Lanes incident. The Police Department has received several reports of IRS scam phone calls. Also, last Friday they made an arrest on an attempted murder warrant from Arizona.

Attorney/Planner Fleck reported on several meetings attended in the last two weeks: a Port of Port Angeles meeting regarding cross laminated timber products, an ideation seminar with Washington Coast Works for new business development, union negotiations, a meeting with DNR staff regarding the landscape pathways plan for the Olympic Experimental State Forest, a meeting with West End Outreach Services about mental health services for inmates, and a QVSD meeting regarding the stadium permit process. He also announced that the community discussion on steelhead will be March 10th at the Rainforest Arts Center.

3. Mayor's Report

Mayor Monohon reported that he is monitoring events in Port Angeles related to their City Council and also the Clallam County Economic Development Council. It was noted that Mayor Monohon will be delivering the state of the city speech on February 17th at the Chamber of Commerce meeting. There may be a quorum of council members present, which would constitute a special meeting.

4. Executive Session was called at 9:40 p.m. until 9:55 p.m. to discuss the status of union negotiations and to consider the acquisition of real estate.

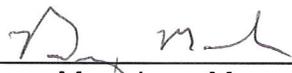
Mayor Monohon called the meeting back to order at 9:57 p.m. No action was taken.

5. ADJOURNMENT

Motion to adjourn by Weissenfels, second Ayers, motion carried. Meeting adjourned at 9:57 p.m.



Audrey Grafstrom, Clerk/Treasurer



Bryon Monohon, Mayor