

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
September 14, 2015

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Monohon called the meeting to order at 7:30 p.m. Mark Soderlind led the Pledge of Allegiance.

**ROLL CALL**

Council members present: Brager, McGinley, Hillcar, Weissenfels and Mayor Monohon. Absent: Breidenbach Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator.

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Weissenfels, second McGinley, motion carried.

**SPECIAL PRESENTATION**

Mayor Monohon stated that a plaque of appreciation was presented to Dick Martin last week, commemorating his 28 years of service as the City's Building Inspector.

**PUBLIC COMMENTS**

Ruth Kettel spoke about her water line, which she discussed at the last meeting as well. Mayor Monohon reported that he has spoken to Ivan Cowles about the situation. The water line to Bunker Road was installed prior to Mr. Cowles employment with the City over 34 years ago. Extending the water line from Russell Road would be a huge undertaking. The Mayor asked Ruth if she would speak to her neighbors to coordinate an onsite meeting to discuss the issue.

Mark Soderlind, 4<sup>th</sup> of July Committee President reported on attendance at Makah Days and Loggers Playday. He also stated that they would like the City to key the new concession stand and that the Committee would like the \$1,000 back from the architect's bill.

Lissy Andros, Chamber of Commerce Executive Director reported that the next movie night at the Rainforest Arts Center is this Thursday. Also, the Last Chance Salmon Derby is scheduled for October 3<sup>rd</sup> and 4<sup>th</sup>. The Forever Twilight in Forks (FTF) Festival was held September 10-13 and drew over 1,200 fans to the area. The date for next year's event is September 8-11, 2016.

A letter from Bill Plumley regarding signage at F Street and 6<sup>th</sup> Avenue was included in the Council notebooks.

## **ACTION ITEMS**

**1. Motion** to approve the minutes of the Regular Meeting held August 24, 2015 by Brager, second Hillcar, motion carried.

**2. Motion** to approve the manual checks numbered 082115 and 082415 for \$72.00, payroll checks numbered 32156 to 32175 for \$119,508.66 and claim checks numbered 32176 to 32214 for \$48,491.58 by Weissenfels, second McGinley, motion carried.

### **3. License Agreement with Forks Police Foundation**

Attorney/Planner Fleck stated that he received an inquiry about use of the Quillayute Airport by the Police Foundation or another non-profit to hold a haunted house. He presented a license agreement with use terms and fees.

**Motion** to approve the license agreement with the Forks Police Foundation or a similar community non-profit for use of facilities at the Quillayute Airport by Hillcar, second Weissenfels, motion carried.

## **DISCUSSION ITEMS**

### **1. Code Review**

Chapters 13.30 through 13.40 were reviewed.

Discussion ensued regarding recent efforts by FEMA to revise and convert county floodplain information to a digital product.

### **2. Council Member Reports**

**Council Member Brager** thanked Lissy Andros for her hard work in coordinating the FTF Festival. It was well organized and everyone was very pleased with the events.

**Council Member McGinley** attended the West End Business & Professional Association meeting, where Steve Gray with Clallam County Community Development reviewed proposed zoning rules and laws for marijuana establishments. She noted that the street sweeper was out on Friday before Labor Day and things looked very clean. Also, she had a follow-up conversation with Olympic National Park about the Lake Crescent road construction. They are currently in the planning process and expect to publish new proposals for how the work would be scheduled. They still welcome public comment.

**Council Member Hillcar** reported that he was contacted by Rich James with the Clallam County Road Department. Mr. James discussed the Olympic Discovery Trail potentially crossing the south fork of the Calawah River and whether or not the ATV community would be proponents of that route. They will schedule a meeting to discuss it.

**Council Member Weissenfels** attended the salmon luncheon at the ki-tla Center. She also attended the State Supreme Court hearings. She spoke to an attorney involved in the hearings about several Forks High School graduates that are excelling in law careers.

### **3. Staff Reports**

**Clerk/Treasurer Grafstrom** reported on the FTF Festival and how well it was organized. Events were scheduled with various businesses in the area, so that many people benefitted from the huge influx of fans. The Rainforest Arts Center was an excellent venue for several of the events. She thanked Lissy Andros for her hard work and dedication.

**Police Administrator Bart** reported that the Police Foundation ran concessions for the softball tournament that had over 16 teams. An Olympia company made a visit today regarding body cameras and car cameras. One obstacle is the issue of video storage. He also stated that he is the Forks Chair of the United Way campaign, which is currently underway.

**Attorney/Planner Fleck** has been assisting the County regarding formation of a trust lands advisory committee and he attended the Board of Natural Resources September meeting. He thanked Lissy Andros for her cooperation in coordinating the RAC use to accommodate the State Supreme Court visit. He also thanked everyone involved in the many logistics of the Supreme Court's visit. It was considered very successful.

At this time, Mayor Monohon was congratulated upon receiving the Certificate of Municipal Leadership from the Association of Washington Cities.

### **4. Mayor's Report**

**Mayor Monohon** reported that he has given several speeches recently (Supreme Court reception, DNR retirees gathering, and the FTF welcome at the Visitor's Center). He also attended the Spartan football game on Friday.

Discussion ensued regarding the emergency water restrictions that went into effect September 11<sup>th</sup>.

### **5. ADJOURNMENT**

**Motion** to adjourn by Weissenfels, second Hillcar, motion carried. Meeting adjourned at 8:59 p.m.

  
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Bryon Monohon, Mayor

  
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Audrey Grafstrom, Clerk/Treasurer