

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
August 24, 2015

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Monohon called the meeting to order at 7:30 p.m. Council Member McGinley led the Pledge of Allegiance.

**ROLL CALL**

Council members present: Breidenbach, Brager, McGinley, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator.

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Weissenfels, second Hillcar, motion carried.

**SPECIAL PRESENTATION**

Mayor Monohon was slated to present a plaque of appreciation to Dick Martin commemorating his 28 years of service as the City's Building Inspector. It was deferred, as Mr. Martin was unable to attend.

**PUBLIC COMMENTS**

Lissy Andros, Chamber of Commerce Executive Director reported that the new event, Hot Thunder Nite is this weekend. She also informed Council that Chamber weekly meetings are moving to Blakeslee's Bar & Grill beginning September 2<sup>nd</sup>. She gave a Forever Twilight in Forks update. There have been 250 advance tickets sold. Visitor numbers are up, most likely due to the forest fires in Eastern Washington.

Ruth Kettel stated that she would like the City to extend the water line to Bunker Road. Their city water service is currently connected to a meter near the Dahlgren property on Bogachiel Way, which consists of 1,800 feet of private water line to their home. Mayor Monohon will discuss the issue with Ivan Cowles and report back to her.

Jeff McGinley thanked the City for the prompt issuance of the building permit for the Forks Bible Church roof. He was very impressed with the service provided by Jerry Schlie.

**ACTION ITEMS**

**1. Motion** to approve the minutes of the Regular Meeting held August 10, 2015 by Breidenbach, second Brager, motion carried. [The last day worked for Dave Zellar was corrected to read "August 21<sup>st</sup>".]

**2. Motion** to approve the payroll checks numbered 32096 to 32113 for \$65,396.84 and claim checks numbered 32114 to 32155 for \$61,876.79 by Brager, second Weissenfels, motion carried.

**Motion** to amend the agenda to add "July Treasurer's Report" as Action Item 2.b. by Hillcar, second Brager, motion carried.

**2.b. Motion** to approve the July Treasurer's Report by Breidenbach, second Hillcar, motion carried.

### **3. Set 2016 Budget Hearing Schedule**

Clerk/Treasurer Grafstrom presented a proposed schedule of budget hearings, which includes statutory requirements and deadlines.

**Motion** to approve the 2016 Budget Hearing Schedule as presented by Brager, second Weissenfels, motion carried.

## **DISCUSSION ITEMS**

### **1. Code Review**

Chapters 13.20 through 13.25 were reviewed. Discussion ensued regarding a possible declaration of emergency water restrictions.

### **2. Council Member Reports**

**Council Member Breidenbach** attended the Peninsula Regional Transportation Planning Organization meeting August 20<sup>th</sup>, where the new "Moving Washington Forward: Practical Solutions" program was discussed.

**Council Member McGinley** attended the West End Business & Professional Association meeting last Wednesday. It was reported that the Forks Timber Museum received a large gift from John and Inez Cowen. Steve Russell, DOT Superintendent was the guest speaker. He stated that the Olympic National Park has decided not to close the road during the maintenance project and that public comments did sway their decision. McGinley also attended the Clallam County Fair.

**Council Member Hillcar** has received positive feedback on Attorney/Planner Fleck's DNR arrearage presentations. He also attended the Clallam County Fair and saw many West End residents.

**Council Member Weissenfels** attended the Clallam Transit System meeting last Monday. She also spent time at Forks Outfitters, volunteering for Friends of Forks Animals (FOFA) and noticed a large influx of tourists.

### **3. Staff Reports**

**Clerk/Treasurer Grafstrom** stated that employees are assuming projects and responsibilities previously assigned to the Public Works Director. Danny Wahlgren is the point of contact for the crew and some projects have been assigned to either herself

or Rod Fleck with expertise from specific crew members. She reported attending a meeting of taxing districts on August 13<sup>th</sup> called by County Commissioner McEntire to discuss possible tax measures. Review of the 2016 Clallam County budget will occur at the Chamber of Commerce meeting on September 30<sup>th</sup>, instead of at City Hall. She also stated that a union negotiation meeting was held August 19<sup>th</sup> and she reported on the full slate of events scheduled at the Rainforest Arts Center for the month of September.

**Police Administrator Bart** reported that Officer Julie Goode will be back to work tomorrow. They are still down one position in the Jail, which is creating a lot of overtime. Police officers will receive formal training next week regarding ATV use on city streets. Council Member Weissenfels said she was grateful to Sergeant Ed Klahn for notifying FOFA when an animal is at the shelter.

**Attorney/Planner Fleck** distributed copies of his presentation on DNR timber harvest arrearage. It was most recently presented to the Port Angeles Chamber of Commerce. The dispute resolution process has begun with the DNR over the Olympic Experimental State Forest plan. The new completion date is May 2016. Other meetings he attended include Senator Murray's rural telecommunications workgroup, the OneNet first responder meeting, and advising the County Commissioners regarding DNR trust land management.

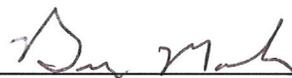
Council expressed thanks to Attorney/Planner Fleck for his efforts spreading the word regarding the DNR arrearage issue.

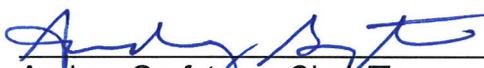
#### **4. Mayor's Report**

**Mayor Monohon** reported that public works projects have been assigned to staff during this interim time and that Danny Wahlgren is coordinating day-to-day tasks. The Building Inspector position has been advertised in different geographic areas. The Public Works Director position will be advertised this week, along with a temporary laborer position. The Mayor also attended the Clallam Transit System meeting, the Rayonier scholarship breakfast and movie night at the RAC.

#### **5. ADJOURNMENT**

**Motion** to adjourn by Hillcar, second McGinley, motion carried. Meeting adjourned at 9:15 p.m.

  
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Bryon Monohon, Mayor

  
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Audrey Grafstrom, Clerk/Treasurer