

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
November 23, 2015

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:32 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council members present: Breidenbach, Brager, McGinley, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Hampton, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Weissenfels, second Brager, motion carried.

PUBLIC COMMENTS

Chamber of Commerce Executive Director Lissy Andros shared that she is very impressed with the work being done by the grounds crew under the direction of Archie Larson. She also thanked those who attended the Wine & Cheese event and noted the awardees: Business of the Year, Blakeslee's Bar & Grill, Citizen of the Year, Donna Kimball and Volunteer of the Year, Dixie Gaydeski.

Jon Preston announced that the Boeing Museum of Flight and the National Association of Rocketry are collaborating to create a display about the Rubicon Rocket which was launched by Space Transport Corporation of Forks during the Ansari X Prize Competition in 2004.

ACTION ITEMS

1. Motion to approve the minutes of the Special Session and Regular Session held November 9, 2015 by Hillcar, second Breidenbach, motion carried.

2. Motion to approve the payroll checks numbered 32422 to 32437 for \$68,646.87; and claim checks numbered 32438 to 32481 for \$118,917.75 by Weissenfels, second McGinley, motion carried.

3. Motion to approve the October 2015 Treasurer's Report by Brager, second Hillcar, motion carried.

4. 2016 Budget Hearing

Mayor Monohon opened the 2016 Budget Hearing. Lissy Andros, Chamber of Commerce Executive Director commented about the increase in lodging tax receipts, which she feels is a direct result of the Chamber's marketing efforts. Mayor Monohon closed the 2016 Budget Hearing.

5. Water Use Efficiency (WUE) Program

Attorney/Planner Fleck reviewed recent corrections and revisions to the document. Discussion ensued regarding water use reduction goals and objectives.

Motion to approve the Water Use Efficiency Program by Breidenbach, second Brager, motion carried, 3-2 with Hillcar and Weissenfels against.

6. Resolution #449 Regarding the Establishment of Public Defense Standards

Attorney/Planner Fleck reviewed the resolution, which establishes staffing and caseload maximums for public defense services.

Motion to approve Resolution #449 Regarding the Establishment of Public Defense Standards by Breidenbach, second Brager, motion carried.

7. Transportation Improvement Board (TIB) LED Streetlight Conversion Grant Agreement & Project Contract

Clerk/Treasurer Grafstrom explained that TIB has approved the City's proposal for conversion of streetlights to energy efficient LED streetlights. TIB provides grant funds, which in conjunction with the Clallam County PUD rebate would fully fund the project. Seahurst Electric is the lowest responsive bidder to provide the labor, which was contingent upon TIB funding.

Danny Wahlgren, Public Works Supervisor reviewed the specifications and energy savings for the light fixtures. He estimates the project will take approximately two weeks of field work.

Motion to approve the TIB Relight Washington Grant Agreement by Breidenbach, second McGinley, motion carried.

Motion to authorize the Mayor and staff to enter into a contract with Seahurst Electric for the LED Streetlight Conversion project by Breidenbach, second Hillcar, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Breidenbach reported traveling to Virginia last week, where gas was \$1.89/gallon. He visited Thomas Jefferson's home in Monticello. Also here locally, he reported witnessing several traffic stops by the State Patrol.

Council Member Brager recently met a retired couple who said they are planning to move to Forks.

Council Member McGinley spoke with Captain Dan Chadwick, Department of Fish & Wildlife regarding enforcement personnel. They have filled one of two positions in the area and are advertising to fill the other position. She also attended the West End

Business & Professional Association meeting and heard the United Way campaign presentation by Police Administrator Bart.

Council Member Hillcar attended the evening talk at the ONRC about the history of logging which included a slide show and narrative by Jack Zaccardo. He also reported that Trooper Black, a new Washington State Patrol Trooper has been assigned to the West End.

Council Member Weissenfels reported that she attended the Chamber of Commerce Wine & Cheese event and the Clallam Transit System board meeting, where Sarah Creachbaum with the Olympic National Park discussed road closure alternatives during the Highway 101 maintenance project. She also attended the Homelessness Forum in Blyn, where they discussed tiny houses as one solution to homelessness.

2. Staff Reports

Clerk/Treasurer Grafstrom thanked Danny Wahlgren for his assistance and expertise while he filled in as interim Public Works Director.

Public Works Director Hampton reported that he attended building inspector training regarding concrete and rebar and Danny Wahlgren attended additional GIS training. He said he has been working with his crew on repairing water leaks and getting the tree and decorations up on Main Street. Also, he has received the draft water tank assessment, which needs to be finalized.

Police Administrator Bart reported that the cadets had a successful food drive, which benefitted the Forks Food Bank. He also stated that Officers Gentry, Goode and Kempster travelled to Snohomish County and received Pursuit Immobilization Technique training.

Discussion ensued regarding a recent incident at Outfitters. The individual was charged with malicious mischief and trespass, not breaking and entering.

Attorney/Planner Fleck announced receipt of the Seattle Foundation grant for \$25,000 to purchase risers and additional theater lighting for the Rainforest Arts Center. He is in the process of getting quotes from various vendors. The Planning Commission will continue with the comprehensive plan updates while the funding is in question, since the state still wants updates. A DNR settlement agreement meeting was held last Friday. Sustained harvest calculations are expected to be distributed in March or April. Next Wednesday at 6:30 p.m. Peninsula College is hosting a cross laminated timber and advanced wood product forum at the Port Angeles campus which will be live-streamed to the Forks campus.

3. Mayor's Report

Mayor Monohon participated in the Veteran's Day activities and has been putting in many days for the School District. There is still no confirmation on whether or not Congressman Kilmer will be in Forks on December 4th.

4. ADJOURNMENT

Motion to adjourn by Hillcar, second Weissenfels, motion carried. Meeting adjourned at 8:36 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom, Clerk/Treasurer