

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
October 12, 2015

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:31 p.m. Attorney/Planner Fleck led the Pledge of Allegiance.

ROLL CALL

Council members present: Breidenbach (via telephone), McGinley, Hillcar, Weissenfels and Mayor Monohon. Absent excused: Brager Staff present: Simons, Deputy Clerk, Fleck, Attorney/Planner, Bart, Police Administrator.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Hillcar, second Weissenfels, motion carried.

PUBLIC COMMENTS

Lissy Andros, Chamber of Commerce Executive Director reported that the Last Chance Salmon Derby sold 103 tickets this year, up from 101 tickets sold for the last derby. The largest King salmon caught weighed 36 pounds and the largest Coho weighed 9 pounds.

Heritage Days was a success, with most of the events taking place at the Rainforest Arts Center. Members of the public commented to her on how impressed they were with the facility.

The annual Wine & Cheese event will take place November 14th starting at 7:00 p.m. at the Rainforest Arts Center.

The Visitor Center is still seeing quite a few tourists.

Dave Youngberg – Reported that the Heritage Days Choker Setters Ball was well attended by seventy plus people. There are photos of the dance posted on-line.

ACTION ITEMS

1. Motion to approve the minutes of the Regular Meeting held September 28, 2015 by Hillcar, second McGinley, motion carried.

2. Motion to approve the payroll checks numbered 32265 to 32284 for \$99,575.81 and claim checks numbered 32285 to 32318 for \$28,818.66 by Weissenfels, second McGinley, motion carried.

3. Police Department Filming Access Agreement

A Discovery Channel related film company wants to do a Washington state law enforcement television show with the Forks Police as one of the participating departments. They first contacted the police department in July and their proposal was received in August. Attorney/Planner Fleck e-mailed them back with his concerns about the proposal, but has not heard back from them. Both Police Administrator Bart and Attorney/Planner Fleck recommend that no action be taken at this time. Before any agreement is made it will be presented to the council. The agreement can be discussed further in the future if the film company provides more information.

4. Set Public Hearing Date for Review of Water Use Efficiency (WUE) Program

Attorney/Planner Fleck presented the draft WUE document. A public hearing is required for review of the WUE Program.

Motion to schedule a public hearing on November 9, 2015 for review of the WUE Program by Weissenfels, second McGinley, motion carried 3-1 with Hillcar against.

DISCUSSION ITEMS

1. Management of North Coastal Steelhead Populations

Bob Kratzer of the Steelhead/Cutthroat Policy Advisory Board reported on recent developments of proposed steelhead fishing regulations.

Attorney/Planner Fleck stated that a letter or proposal should be put forth to the Washington State Fish and Wildlife Commission once the matter has been discussed further at the next council meeting.

2. Recreation & Conservation Office (RCO) Grant Award

Attorney/Planner Fleck announced that the application submitted by the Quillayute Valley School District for RCO funds was successful. Under RCO guidelines, the City is the grantee and the QVSD is the sub grantee. The grant award is \$250,000 and comes with stipulations that the athletic field has adequate control by the grantee.

Bill Henderson of the Quillayute Valley School District explained that the school board will be voting on whether to accept the grant and do the work on the field, or turn the grant down and replace the grandstand. The school district has \$1 million to use towards one of the two projects. The field improvement would cost approximately \$1.2 million and the grandstand replacement would cost approximately \$850,000. Because the grant can only be used for the athletic field, the board will decide which of the two projects to

pursue. If the grant is accepted, work on the field would take place during the summer of 2016.

Attorney/Planner Fleck stated that should the school board decide to accept the grant, a sub recipient agreement would need to be put into place along with a legal mechanism that assures that the community has access to the facility.

3. Third Quarter 2015 Building Permit Report was reviewed.

4. Code Review

Chapters 14.10 – 14.20 were reviewed.

Chapter 15.05 will be reviewed at the next meeting.

5. Council Member Reports

Council Member Breidenbach spoke with Clerk/Treasurer Grafstrom about the condition and possible appraisal of the Interfor building. Also, he reported that Airbnb will be collecting and paying taxes on the homes that are listed to rent on their website.

Council Member McGinley has been very busy during the last two weeks and has been unable to attend any meetings or events.

Council Member Hillcar attended the Fire District #1 commission meeting on Sunday. He also stated that he had seen several out of town people on legal ATVs on city streets.

Council Member Weissenfels attended the Fish and Brew event at the Rainforest Arts Center.

6. Staff Reports

Police Administrator Bart reported that the police department is sending three officers to the Emergency Vehicle Operation Course (EVOC) on November 17, 2015, with no cost to the police department. Next year, the EVOC training will be held at the Forks Police Department and all of the officers will be able to attend. There has been an arrest of a person who has confessed to one of the local burglaries, and the police believe him to be responsible for other recent break-ins.

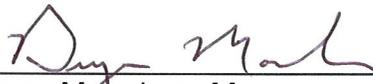
Attorney/Planner Fleck attended the Municipal Attorneys Conference in Chelan, Washington, a Cross Laminated Timber (CLT) meeting with the Port of Port Angeles and members of the timber industry, met with Trout Unlimited, and went to Eatonville to watch the Forks High School soccer match. He has also been working with Ivan Cowles on a response to the recent water inspection. Next week he will be attending a CLT discussion and the DNR meeting on the Marbled Murrelet.

7. Mayor's Report

Mayor Monohon reported that Paul Hampton Jr. has been hired as the new Public Works Director to fill the vacancy left by Dave Zellar. Mr. Hampton comes to us from a maintenance position at Clallam Bay Corrections Center and has worked as the local locksmith for several years. He also stated that we are close to being able to lift the water restrictions.

8. ADJOURNMENT

Motion to adjourn by Hillcar, second McGinley, motion carried. Meeting adjourned at 8:55 p.m.



Bryon Monohon, Mayor



Ginger Simons, Deputy Clerk