City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
August 11, 2014

## CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 7:30 p.m. by Mayor Monohon. Mayor Monohon led the Pledge of Allegiance.

## ROLL CALL

Council members present: Brager, Hinchen, Hillcar, Weissenfels and Mayor Monohon. Absent: Breidenbach Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Zellar, Public Works Director.

## MODIFICATIONS/APPROVAL OF AGENDA

Mayor Monohon announced that Executive Session will be held for approximately 15 minutes to consider the purchase of real estate and to discuss potential litigation.

**Motion** to approve the agenda with the addition of Executive Session by Hillcar, second Brager, motion carried.

## PUBLIC COMMENTS

Leslie Klahn spoke about osprey aircraft at the Quillayute Airport. She requested to know who the military contacts at the City to ask if they can use the Quillayute Airport. She also requested the name and contact information of the military personnel involved in contacting the City. Attorney/Planner Fleck pointed out that Quillayute is a public airport and the military is not required to ask permission to use it. Mr. Fleck will provide a military contact name and phone number to Ms. Klahn and add her to an e-mail list to receive information on planned use if the City is informed in advance.

Lissy Andros, Chamber of Commerce Executive Director stated that they broke the 300 mark at the Visitor's Center today. She said planning is underway for the Last Chance Salmon Derby October 4th and 5th. She also read a thank you note from a participant of the Logging & Mill Tour.

## ACTION ITEMS

**1. Motion** to approve the minutes of the Regular Meeting held July 28, 2014 by Hinchen, second Weissenfels, motion carried 3-1 with Brager abstaining.

**2. Motion** to approve the manual claim checks numbered 30690 and 072814 for $68.00, claim checks numbered 30709 to 30744 for $92,118.94 and payroll checks numbered 30745 to 30760 for $67,619.55 by Brager, second Hinchen, motion carried.

**3.** Masco Petroleum, Inc. Lease Amendment

Clerk/Treasurer Grafstrom reviewed the current lease agreement with Masco Petroleum for Lots 3 and 4 in the Industrial Park. She recommended that the City

terminate the existing lease and enter into a new five-year lease for Lot 3 at $450 plus leasehold excise tax with five-year renewable terms.

**Motion** to approve the recommended lease amendment with review and negotiation of liability insurance levels by Hillcar, second Brager, motion carried.

**4.** Public Hearing for Amendments to Forks Municipal Code Chapter 6.05 Regarding Animals

A draft of the revised code was distributed. Attorney/Planner Fleck reviewed the process to date and the major changes to the code. As a matter of clarification, he explained that Council received a draft of a new code that addresses animal collectors. The animal collector code is not part of tonight's hearing. Mr. Fleck relayed a comment from Bill Henderson who did not agree with the definition of a dog under control in a vehicle.

Mayor Monohon explained that the revised code is a work-in-progress, the public input is very valuable and no final decision will be made tonight. The Mayor opened the public hearing.

Josh Reyes asked if the registration fees are per dog and if an "invisible fence" would meet the definition of an enclosed area. The license fees are per dog. The code states that a dog needs to be within the property limits of its owner. An "invisible fence" would not suffice for a dangerous dog.

Amy Ruble discussed the description of a dangerous dog. She has hunting dogs that have killed an animal while off her property. [Note: The code states "has killed a domestic animal without provocation while off the owner's property".] She would like the restriction on a dog's head out of the window of a vehicle to be removed. She discussed the noise disturbance section and expressed concern about repercussions from her dogs barking at foot traffic during the night. She also requested that language be added to address cats being kept under control.

Kayla Hanson stated that the community has a huge feral cat problem. She suggested mandating that trailer park landlords establish a limit of two cats per trailer.

Virginia Rubio also stated that trailer parks should limit the number of cats allowed and that property owners should take responsibility for the problem.

Theresa Staley commented that she met with a local trailer park owner and advocated for enforcing restrictions on the number of cats allowed and requiring them to be spayed or neutered. She would like to see repercussions to the property owners and managers for not controlling the cat population in their trailer parks.

Lissy Andros stated that in the case of dogs barking at wildlife, 30 minutes may not be a reasonable amount of time and that should be increased. She also pointed out that the

impound fee of $10 per day is too low, since typical boarding fees are $20 per day. She suggested raising it to $35 or $50.

There was discussion regarding the City's noise ordinance and differences in levels of acceptable noise during the day versus at night.

Leslie Klahn commented that a person working the night shift could be impacted by a dog barking during the day. She stated that she is in favor of a leash law if it's enforced.

Josh Reyes pointed out that the code does not address cleaning up after one's dog and that he feels it should be added.

Dave Youngberg said he is in favor of the noise disturbance section.

Amy Ruble felt that the penalty for interference with impoundment is too severe. She also discussed an incident with kids breaking into her yard and asked about liability issues and repercussions to her dogs.

Theresa Staley brought up nuisance dogs defecating on other people's property. She was advised to report such incidents to the police.

Leslie Klahn asked how long the code will be under discussion before it is voted on. Mayor Monohon stated that Council will need to consider how to integrate the comments received and develop a timeline.

Mayor Monohon closed the public hearing.

Council Member Brager asked if any in the audience are opposed to having a leash law. No one voiced opposition to a leash law.

Council Member Hinchen agreed that the cat problem should be addressed.

**5.** Maple Avenue Sidewalk Project Contract Award

Public Works Director Zellar reported that a bid opening for the Maple Avenue Sidewalk Project was held August 6, 2014 with Lakeside Industries, Inc. as the lowest responsive bidder at $224,255 which is over the engineer's estimate of $195,000. Gray & Osborne has received approval from TIB for additional funding. The City's share would increase by $1,753.

**Motion** to award the Maple Avenue Sidewalk construction contract to Lakeside Industries, Inc. by Hinchen, second Brager, motion carried.

## DISCUSSION ITEMS

**1.** Interfor Corporation Beaver-Forks Mill Closures

Attorney/Planner Fleck reviewed the meeting held with Interfor on July 31st when the WARN letter was delivered. (The letter was triggered by a layoff that may be subject to

the Worker Adjustment and Retraining Notification Act.) The closure results in the termination of 87 regular employees and 17 trucking contractors. The closure can be attributed to many factors: lack of accessibility to logs, due in large part to regulatory challenges of DNR timber sales; a decrease in new home construction (the Beaver/Forks operation produces dimensional lumber, which follows demand for new homes); and a lack of capital investment in the Beaver facility for efficiencies and product diversification. A meeting is scheduled tomorrow with representatives of congress, commerce and the DNR. A forum for laid-off workers will be held August 14th at the Forks High School. Information will be available about unemployment insurance benefits and employment and training resources.

**2.** Clallam County Economic Development Council (EDC) Strategic Plan

Attorney/Planner Fleck presented a draft 2014 – 2018 EDC Strategic Plan. Included with the plan was a narrative of Business Retention and Expansion Interviews conducted for the EDC. The draft plan lists challenges, goals and objectives. Bill Greenwood, EDC Executive Director is scheduled to speak to the Forks Chamber of Commerce on October 8th.

**3. Council Member Reports**

**Council Member Hinchen** shared that he bicycled the Olympic Discovery Trail from Cooper Ranch Road to Mt. Mueller and was impressed with the quality of the trail.

**Council Member Weissenfels** reported that the Friends of Forks Animals received a $10,000 donation from a benefactor for the spay and neuter program.

**4. Staff Reports**

**Clerk/Treasurer Grafstrom** reported that Marsha Massey, Interim Executive Director of the Olympic Peninsula Visitors Bureau will be giving a presentation at the August 25th council meeting.

**Police Administrator Bart** stated that they arrested four individuals involved in a drug deal and three others were brought in on warrants. Steve Markwell began serving his 20-day sentence today. Officer Rowley was involved in a vehicle accident while responding to a burglary in progress. The other driver was cited for failure to yield to an emergency vehicle.

**Attorney/Planner Fleck** stated that among other items, he has been busy with impacts of the Interfor closure, the jury trial and a draft of guidelines for use of the Rainforest Arts Center.

**5. Mayor's Report**

**Mayor Monohon** had nothing additional to report.

**6. Executive Session** was called at 9:55 p.m. until 10:10 p.m. to consider the purchase of real estate and to discuss potential litigation.

Mayor Monohon called the meeting back to order at 10:10 p.m. No motions were made.

**7. ADJOURNMENT**

**Motion** to adjourn by Hinchen, second Weissenfels, motion carried. Meeting adjourned at 10:11 p.m.

Bryon Monohon, Mayor

Audrey Grafstrom, Clerk/Treasurer