

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
January 26, 2015

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Council members present: Breidenbach, Brager, Hinchey, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Zellar, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Hillcar, second Weissenfels, motion carried.

PUBLIC COMMENTS

Ruth Kettel spoke to Council regarding road use of her recently purchased Polaris ATV. She has modified it to be "street legal" and it is licensed and insured. She has been pulled over by the Forks Police Department and by Washington State Patrol. She was told by WSP Trooper Nelson that she could not operate the Polaris on Highway 101.

Attorney/Planner Fleck explained that by statute, an ATV is prohibited on public streets unless a city passes an ordinance allowing their use on specific streets where the posted speed limit does not exceed 35 mph. Council Member Hillcar has additional information regarding this issue that he will discuss during his report.

Lissy Andros, Chamber of Commerce Executive Director thanked the City for taking care of the deceased elk near the airport.

ACTION ITEMS

1. Motion to approve the minutes of the Regular Meeting held January 12, 2015 by Breidenbach, second Weissenfels, motion carried 4-1 with Brager abstaining.

2. Motion to approve the manual claim check numbered 31325 for \$99,486.58; claim checks numbered 31326 to 31352 for \$209,132.39; payroll checks numbered 31353 to 31369 for \$111,044.91 by Breidenbach, second Hinchey, motion carried.

3. Peninsula Regional Transportation Planning Organization (PRTPO) Appointments

Mayor Monohon explained that this is an annual appointment and asked for volunteers to serve on the PRTPO.

Motion to appoint Council Member Breidenbach as the City of Forks representative and Public Works Director Zellar as the alternate on the PRTPO by Hillcar, second Weissenfels, motion carried.

DISCUSSION ITEMS

1. Ordinance #616 2014 Budget Amendment

Clerk/Treasurer Grafstrom introduced Ordinance #616 regarding a 2014 Budget Amendment. She reported that at the end of November, General Fund expenses were within budget. After processing all vouchers for 2014 on January 20th (13th period) General Fund expenses are over budget by \$35,000. The majority of the overage can be attributed to the retroactive billing from PenCom for dispatching services. Some suggestions were discussed for future budget cycles, such as ensuring that more than 1/12th of the budget remains at December 1st. The budget amendment also covers the Streets Project Fund for the Maple Avenue project.

2. Code Review Section 8.05 Garbage Disposal and Collection

Council reviewed Section 8.05. Recycling issues were discussed. Council Members should submit sample language if they would like to see additional regulations regarding recycling. Sections 8.15 and 8.20 will be reviewed at the next meeting.

3. Council Member Reports

Council Member Breidenbach attended the PRTPO meeting on January 21st. The group is working on a model for state funding.

Council Member Hinchen attended the State Auditor's entrance conference and the Rainforest Arts Center (RAC) tour. He also participated in a Boy Scouts meeting to assist with merit badges regarding government. He has received several comments regarding the recent pedestrian deaths and requested that vehicle speed be monitored more closely along Highway 101.

Council Member Hillcar reviewed the requirements for licensing an all-terrain vehicle or a utility task vehicle (ATV/UTV). State law enables cities to pass an ordinance allowing an ATV/UTV on roads with speed limits lower than 35 mph, including state highways within city limits. An ATV/UTV would need to be certified as having met specific safety requirements for road use and all "rules of the road" would apply. He has had requests from several residents for a city ordinance allowing their use and he also sees this as potentially having a positive economic impact. Additional information will be provided on this issue and it will be listed as a discussion item for the next meeting.

Council Member Weissenfels toured the RAC. She assisted with the Missoula Children's Theater last week and attended the Clallam Transit System meeting earlier today.

4. Staff Reports

Clerk/Treasurer Grafstrom reported that the State Auditors have been conducting their site-visit for the 2013 Accountability and Financial audits.

Police Administrator Bart reported that there have been burglaries on the south end of town. They are working on apprehension. Also, a window was kicked out of a patrol car last night.

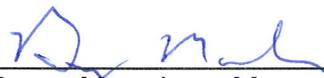
Attorney/Planner Fleck reported that the USDA will be holding an entrepreneur competition beginning in March. He has been working on issues surrounding DNR administrative fees relating to timber harvest levels. He also held a tour of the RAC on January 13th and will conduct another tour this Saturday.

5. Mayor's Report

Mayor Monohon attended the State Auditor's entrance conference. At the Board of Health meeting they discussed the bird flu which has been discovered in Agnew, but is not harmful to humans. The Board is applying for a grant to be a regional community of care. He attended the Clallam Transit System meeting today and will be chairing the board this year. The Mayor will give his state of the City address at the Chamber of Commerce meeting this Wednesday.

6. ADJOURNMENT

Motion to adjourn by Breidenbach, second Hillcar, motion carried. Meeting adjourned at 8:55 p.m.



Bryon Monohon, Mayor



Audrey Grafstrom
Clerk/Treasurer