

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
May 26, 2015

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Monohon called the meeting to order at 7:30 p.m. Mark Soderlind led the Pledge of Allegiance.

ROLL CALL

Council members present: Brager, Hinchey, Hillcar, Weissenfels and Mayor Monohon. Absent: Breidenbach Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator, Zellar, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Mayor Monohon stated that an Executive Session is needed for approximately 15 minutes to consider the acquisition of real estate.

Motion to approve the agenda with the addition of Executive Session by Hillcar, second Brager, motion carried.

PUBLIC COMMENTS

Mark Soderlind, 4th of July Committee Chairman reported that the Forks float was entered in the Rhody Festival parade and received the "Best Visiting Community" award. He distributed drawings for the new concession stand and questioned who should pay the building permit fee. Consensus of the Council was for the City to pay the fee.

Lissy Andros, Chamber of Commerce Executive Director reported that the Chamber received grant funds from the Port of Port Angeles and Olympic Peninsula Visitor Bureau. The funds will be used for new street banners, signs and additional summer staffing at the Visitor Information Center. The Chamber will hold their June 24th meeting at the Rainforest Arts Center with guest Mick Dodge and they will be hosting a movie night at the RAC on July 1st.

Ken Lambert reported complaints about the condition of the restrooms at Tillicum Park. The restrooms were vandalized over the weekend. Vandalism at the public restrooms is a recurring problem and is the reason that the Transit Center restrooms are locked at night.

Christina Kohout asked if the Transit Center restrooms were closed. They are open when the bus is operating and closed at night.

County Commissioner Bill Peach stated that he was interested in the outcome of the resolution regarding the Olympic National Park's plan for roadwork around Lake Crescent and will forward information to the other Commissioners.

ACTION ITEMS

1. Motion to approve the minutes of the Regular Meeting held May 11, 2015 by Hinchey, second Weissenfels, motion carried.

2. Motion to approve the claim checks numbered 31780 to 31817 for \$32,777.38, manual claim check numbered 31818 \$96,244.86 and payroll checks numbered 31819 to 31836 for \$107,637.73 by Hillcar, second Brager, motion carried.

3. Motion to approve the April 2015 Treasurer's Report by Hillcar, second Brager, motion carried.

4. Youth Athletic Facilities (YAF) Grant Application for Quillayute Valley School District (QVSD)

Attorney/Planner Fleck explained the YAF grant program and eligibility requirements. Cities are eligible applicants, but school districts are not. The Quillayute Valley School District is requesting that the City apply for approximately \$250,000 in YAF funding through the State Recreation and Conservation Office for reconstruction of the athletic field and track.

Motion to authorize a letter of intent to apply to the State Recreation and Conservation Office YAF Grant for approximately \$250,000 in partnership with the QVSD by Hinchey, second Weissenfels, motion carried.

5. Public Hearing for Resolution #441 Regarding the City's Intent to Vacate a Portion of 10th Avenue NE

Attorney/Planner Fleck reviewed the staff report that was distributed and Council Member Breidenbach's e-mail.

Mayor Monohon opened the public hearing.

Jeff McGinley stated that they own 11.7 acres in three different lots. The purpose of their request is to take the "dogleg" out of their property.

Surveyor Dan Kousbaugh stated that in other plats (i.e. Ford Park, Terra Eden) road easements are dedicated to the public. In this situation, the McGinley's are paying taxes on the easement.

Lissy Andros supports vacating the easement. She has an easement issue that she will be bringing to City Council.

Mayor Monohon closed the public hearing.

Attorney/Planner Fleck will draft an ordinance vacating the easement.

6. Public Hearing for Draft Ordinance #617 Relating to the Operation of Wheeled All-Terrain Vehicles within the City of Forks

Attorney/Planner Fleck reported that minor changes were made to the first draft and noted a letter of comment from Will Johnson.

Mayor Monohon opened the public hearing.

County Commissioner Bill Peach spoke in favor of the proposal and reported that Clallam County Commissioners are working on a similar ordinance.

Dave Youngberg stated he didn't see an advantage to the ordinance, since it's not allowed on roads for adjoining jurisdictions.

Christina Kohout asked if there are rules on the age of riders and how many can ride. She was told that was addressed in the ordinance.

Lorraine Jacobson who lives on Calawah Way and observes illegal ATV use would like some legal parameters. She feels it would be safer if it were more regulated.

Lissy Andros, Chamber of Commerce Executive Director can see how this would be beneficial to tourism. It could also be a business opportunity to rent ATVs.

Christina Kohout asked how this ordinance works in accordance with state laws. She was told that state law allows for a local ordinance permitting ATV use.

Mayor Monohon closed the public hearing.

Discussion ensued regarding illegal actions of ATV riders. The ordinance permits officers to issue citations based upon a witness report.

7. Resolution #443 Regarding the Olympic National Park's (ONP) Proposed Highway 101 Rehabilitation at Lake Crescent

Attorney/Planner Fleck presented Resolution #443. The Mayor and City staff attended the Olympic National Park's open house last Wednesday regarding repairs planned for Highway 101. A public comment period for the draft alternatives is open until June 7th. The resolution states that delays and closures should be reasonable and that economic impact should be mitigated.

Motion to approve Resolution #443 Regarding the ONP's Proposed Highway 101 Rehabilitation at Lake Crescent by Hillcar, second Hinchin, motion carried.

DISCUSSION ITEMS

1. Council Member Reports

Council Member Brager reported that he will not be here for the June 8th meeting. He noted the recent filings for City Council positions and recognized candidate Christina Kohout in the audience.

Council Member Hinch inquired about the status of hiring for Dick Martin's position. Resumes are currently being reviewed and interviews will be conducted the following week.

Council Member Hillcar just returned from a trip to Coulee City, Douglas County and Grant County. He stated that ATV use seems to function well in those areas.

Council Member Weissenfels attended the Memorial Day ceremonies and the service for Diane Schostak.

2. Staff Reports

Clerk/Treasurer Grafstrom stated that the annual report is nearly complete. The State Auditors have notified the City that they will schedule audits to be conducted every two years.

Police Administrator Bart has been shopping for used patrol cars on surplus sites and will purchase a replacement vehicle with insurance proceeds. The FCC license for the jail was renewed, which was a four-week process. A Youth Summit will be held on June 5th at Peninsula College for drug prevention. Call volume is still high, but car prowls are down.

Attorney/Planner Fleck attended the Forterra annual meeting in Seattle. He also met with Architect Susan Jones and toured a home built with cross-laminated timbers. He also reported that the City will be signing an amendment on the GMA grant due to timeline revisions.

3. Mayor's Report

Mayor Monohon attended the ONP open house, chaired the Clallam Transit meeting and attended the Board of Health meeting. The Board of Health discussed problems across rural America with heroin use. He attended the Memorial Day ceremony and thanked Rod Fleck for his involvement.

4. Executive Session was called at 9:30 p.m. until 9:45 p.m. to consider the acquisition of real estate.

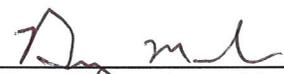
Mayor Monohon called the meeting back to order at 9:45 p.m. No action was taken.

5. ADJOURNMENT

Motion to adjourn by Hillcar, second Weissenfels, motion carried. Meeting adjourned at 9:45 p.m.



Audrey Grafstrom, Clerk/Treasurer



Bryon Monohon, Mayor