

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
May 11, 2015

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Monohon called the meeting to order at 7:30 p.m. Clerk/Treasurer Grafstrom led the Pledge of Allegiance.

**ROLL CALL**

Council members present: Breidenbach, Brager, Hinchin, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/ Planner, Bart, Police Administrator, Zellar, Public Works Director.

**MODIFICATIONS/APPROVAL OF AGENDA**

Mayor Monohon stated that an Executive Session is needed for approximately 15 minutes to consider the lease of real estate.

**Motion** to approve the agenda with the addition of Executive Session by Hinchin, second Weissenfels, motion carried.

**PUBLIC COMMENTS**

Mark Soderlind, 4<sup>th</sup> of July Committee Chairman reported that the Forks float was entered in the Sequim Irrigation Festival and placed first for "Most Patriotic".

Mark surveyed audience members at the meeting who have worked in the food booth. They all preferred the design that he put forth for a new building. He stated the drawing to obtain a building permit should be presented this week.

Lissy Andros, Chamber of Commerce Executive Director reported that Saturday will be a memorial for Diane Schostak from 1:00 – 4:30 at the Roundhouse. Diane was the former director of the Chamber of Commerce and the Olympic Peninsula Visitor Bureau. In lieu of flowers, donations can be made to the Peninsula College Foundation/Diane Schostak Memorial Fund.

Dave Youngberg on behalf of the West End Sportsmen's Club thanked everyone who turned out for the kids' fishing derby on May 3rd.

**ACTION ITEMS**

**1. Motion** to approve the minutes of the Regular Meeting held April 27, 2015 by Hinchin, second Brager, motion carried.

**2. Motion** to approve the manual claim check numbered 31727 for \$126.15, payroll checks numbered 31728 to 31743 for \$67,463.81 and claim checks numbered 31744 to 31779 for \$69,220.58 by Brager, second Breidenbach, motion carried.

### **3. Resolution #442 Declaring Surplus Property**

Clerk Treasurer Grafstrom presented the resolution which included two police cars, a forfeited vehicle, several Public Works equipment items no longer needed and five tractor-feed printers that are obsolete with the new computer system. The resolution was amended to delete the 2006 Crown Victoria (used for Twilight tourist photos and parked in front of City Hall) since it reduces foot traffic in the area where law enforcement vehicles respond.

**Motion** to approve Resolution #442 as amended by Weissenfels, second Hillcar, motion carried.

### **4. Memorandum of Understanding (MOU) for Quillayute Airport Staging Area Use with Washington Military Department of Emergency Management Division**

Attorney/Planner Fleck presented the MOU which would provide a staging area at the Quillayute Airport for the State Military Department in the event of an emergency or disaster. Cost would only be incurred if and when the area was used.

**Motion** to approve the MOU with the Washington Military Department of Emergency Management Division by Brager, second Weissenfels, motion carried 4-1 with Breidenbach against.

## **DISCUSSION ITEMS**

### **1. Code Review 9.10 to 9.15.020**

Criminal code 9.10 through 9.15.020 was reviewed.

### **2. Council Member Reports**

**Council Member Brager** reported that Quillayute Valley Scholarship Committee awarded \$86,000 in scholarships.

**Council Member Hillcar** stated that he was the victim of a car prowling, but lauded Sergeant Rowley's handling of the incident. He also commented that there appears to be several homeless encampments in the Forks Sand and Gravel area and that this is a health and sanitation concern.

**Council Member Weissenfels** has heard of several prowls and thefts reported. Also, she transported a dog to Woodinville.

### **3. Staff Reports**

**Clerk/Treasurer Grafstrom** reported that she has been busy with the annual report and contract paperwork for the Rainforest Arts Center.

**Police Administrator Bart** stated that Sue Roberts is receiving the Officer of the Year Award tonight. Also, three arrests were made for car prowls and one weapon was recovered.

**Attorney/Planner Fleck** attended the Olympic Peninsula Collaborative meeting, which was presided by Representative Derek Kilmer, regarding forest practices in the Olympic National Forest.

**4. Mayor's Report**

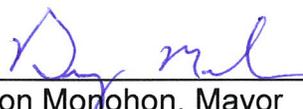
**Mayor Monohon** reported that he judged senior projects last week. He also attended the Forks Family Fair on Saturday at the Elks Lodge where Officers Garcia, Goode, Rowley and the Cadets volunteered.

**5. Executive Session** was called at 8:24 p.m. until 8:39 p.m. to consider the lease of real estate.

Mayor Monohon called the meeting back to order at 8:39 p.m. No action was taken.

**5. ADJOURNMENT**

**Motion** to adjourn by Weissenfels, second Hinchey, motion carried. Meeting adjourned at 8:40 p.m.

  
\_\_\_\_\_  
Bryon Monohon, Mayor

  
\_\_\_\_\_  
Audrey Grafstrom, Clerk/Treasurer