

City of Forks
Council Meeting Minutes Regular Session
City Council Chambers
March 23, 2015

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 7:30 p.m. by Mayor Monohon. Council Member Hinchel led the Pledge of Allegiance.

ROLL CALL

Council members present: Brager, Hinchel, Hillcar, Weissenfels and Mayor Monohon. Absent: Breidenbach Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator. Absent: Zellar, Public Works Director.

MODIFICATIONS/APPROVAL OF AGENDA

Motion to approve the agenda as presented by Brager, second Hillcar, motion carried.

PUBLIC COMMENTS

Paul Hampton spoke in favor of legalizing ATVs on city streets. He suggested that any fees charged could be used for enforcement against the illegal use of ATVs.

Lissy Andros, Chamber of Commerce Executive Director reported that a planning meeting for Spruce up Forks will be next Tuesday at the Timber Museum. She will make a presentation at the Chamber meeting this Wednesday and at the next Council meeting regarding the "Forever Twilight" event. She also reported on a new addition to the Visitor Center. The iconic Hoh Rainforest phone booth was purchased at the scholarship auction by Don Grafstrom, who donated it to the Chamber of Commerce to be installed at the Visitor Center.

Council Member Brager thanked Paul Hampton and the Elks Lodge for the wonderful job they do in hosting the 70's class reunions. The next one will be held April 25th.

ACTION ITEMS

1. **Motion** to approve the minutes of the Regular Meeting held March 9, 2015 by Hinchel, second Brager, motion carried.

2. **Motion** to approve the manual claim check numbered 31550 for \$505.29, claim checks numbered 31551 to 31577 for \$43,657.89 and payroll checks numbered 31578 to 31595 for \$107,729.27 by Brager, second Hinchel, motion carried.

3. **Motion** to approve the February 2015 Treasurer's Report by Brager, second Hillcar, motion carried.

4. Public Hearing for Comprehensive Plan Public Participation Plan

Motion to continue the public hearing to April 13, 2015 by Hillcar, second Weissenfels, motion carried.

5. Contract Award to Develop Specifications and Bid Documents for Rehabilitation of Three Water Storage Tanks

The City received two responses to the Request for Proposals (RFP). They were from BHC Consultants, LLC and Gray & Osborne, Inc. The proposals were reviewed and scored by four evaluators based on criteria listed in the RFP. Gray & Osborne, Inc. scored highest.

Motion to award the contract for developing specifications and bid documents for rehabilitation of three water storage tanks to Gray & Osborne, Inc. by Brager, second Hinchey, motion carried.

6. Contract for GIS Services with the Olympic Natural Resources Center (ONRC)
The proposal and scope of work for GIS services with the ONRC was presented.

Motion to approve the contract for GIS Services with the ONRC for 2015 NTE \$20,000 by Hillcar, second Brager, motion carried.

7. Industrial Park Site Agreement for Pacific Northwest National Laboratory (PNNL)/ National Oceanic & Atmospheric Administration (NOAA) Radar Wind Profiler
Clerk/Treasurer Grafstrom presented the agreement with PNNL/NOAA to site a radar wind profiler tower and equipment in the Industrial Park, Lot 7.

Motion to authorize the Mayor and staff to enter into an agreement for a site lease in the Industrial Park with PNNL/NOAA for a radar wind profiler tower for three years by Hinchey, second Weissenfels, motion carried 3-1 with Hillcar against.

8. Contract for Reroof of ICN Building

Three bids were received for the ICN reroof project. A+ Construction, LLC is the lowest responsive bid at \$45,528.

Motion to authorize the Mayor and staff to enter into a contract with A+ Construction, LLC for the ICN Building reroof project by Hillcar, second Weissenfels, motion carried 3-1 with Hinchey against.

9. Forks Municipal Airport Hangar Lease

A Temporary Hangar Lease with James Fraioli was presented for hangar space 11.

Motion to approve the hangar lease with James Fraioli by Hillcar, second Hinchey, motion carried.

DISCUSSION ITEMS

1. Code Review 9.05.060 to 9.05.120

Criminal code through 9.05.120 was reviewed.

2. Council Member Reports

Council Member Brager reported that the Quillayute Valley Scholarship Auction held last weekend raised over \$80,000.

Council Member Hinch received an inquiry about reinstating the Search & Rescue organization.

Council Member Hillcar gave a presentation at West End Business & Professional Association regarding WATV use on City streets and received many positive comments. He will also present the information to the Chamber of Commerce.

Council Member Weissenfels attended the Clallam Transit System board meeting last Monday.

3. Staff Reports

Clerk/Treasurer Grafstrom reviewed the Rainforest Arts Center User Agreement and fee schedule. She also reviewed the Exit Conference report from the State Auditor's Office. A possible change in paydates was discussed, which would eliminate the need to estimate pay on one check and then make adjustments on the subsequent check. Consequently, this would mean that Council would approve payroll checks post issue.

Police Administrator Bart reported that a fugitive that fled last week was apprehended. Officers have been monitoring stop signs in different neighborhoods. At one point, seven tickets were issued in 45 minutes. They are also monitoring cell phone use while driving.

Attorney/Planner Fleck has been meeting with the DNR regarding timber harvest levels and arrearage. He will also meet with the American Forest Resource Council regarding DNR issues. A marijuana retail outlet may open at the former Smokehouse Restaurant. The Clallam County Economic Development Council Board is being reorganized. They will seek a local representative from the business community.

4. Mayor's Report

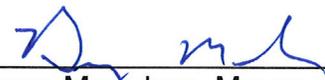
Mayor Monohon chaired the Clallam Transit System meeting in Sequim last Monday. He also attended the Board of Health meeting which was held in Forks last Tuesday, where community health studies were discussed.

5. ADJOURNMENT

Motion to adjourn by Hillcar, second Brager, motion carried. Meeting adjourned at 9:51 p.m.



Audrey Grafstrom, Clerk/Treasurer



Bryon Monohon, Mayor