

City of Forks  
Council Meeting Minutes Regular Session  
City Council Chambers  
February 23, 2015

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Meeting was called to order at 7:30 p.m. by Mayor Monohon. Council Member Weissenfels led the Pledge of Allegiance.

**ROLL CALL**

Council members present: Breidenbach, Brager, Hinchon, Hillcar, Weissenfels and Mayor Monohon. Staff present: Grafstrom, Clerk/Treasurer, Fleck, Attorney/Planner, Bart, Police Administrator and Zellar, Public Works Director.

**MODIFICATIONS/APPROVAL OF AGENDA**

**Motion** to approve the agenda as presented by Weissenfels, second Brager, motion carried.

**PUBLIC COMMENTS**

No public comments were received.

**ACTION ITEMS**

**1. Motion** to approve the minutes of the Regular Meeting held February 9, 2015 by Breidenbach, second Brager, motion carried.

**2. Motion** to approve the manual claim checks numbered 31422 to 31423 for \$153,098.84, claim checks numbered 31424 and 31462 for \$29,911.08 and payroll checks numbered 31463 to 31479 for \$111,429.72 by Brager, second Hillcar, motion carried. [Payroll checks were subsequently voided and reissued due to a mandatory deduction. Reissued checks are 31480 to 31497 for \$111,429.72.]

**3. Motion** to approve the January 2015 Treasurer's Report by Brager, second Weissenfels, motion carried. Reports from the State Auditor's Office Financial Intelligence Tool were also reviewed.

**4. Public Defender's Agreement**

Attorney/Planner Fleck presented the agreement for public defender services. The agreement includes data regarding numbers of cases, per recent legislation.

**Motion** to authorize the Mayor to approve the Clallam Public Defender Agreement by Breidenbach, second Brager, motion carried.

**DISCUSSION ITEMS**

**1. 4th of July Concession Stand Project**

Public Works Director Zellar has been working with the 4<sup>th</sup> of July Committee on a replacement building for the concession stand. The old building has been demolished

and a design drawn up for a new building. The Committee has asked for City assistance with funding.

## **2. Code Review 9.05.010 to 9.05.030**

Criminal code through 9.05.030 was reviewed.

## **3. Council Member Reports**

**Council Member Breidenbach** has had humorous exchanges with tourists regarding the elk near Division Street.

**Council Member Hinchey** stated the ambulance had a call (outside City limits) for a heroin overdose. There were no criminal charges.

**Council Member Hillcar** reported that he has received much positive feedback regarding a potential ordinance for ATV use on City streets.

**Council Member Weissenfels** attended the Clallam Transit System meeting earlier today. Friends of Forks Animals transported two dogs to Homeward Pet.

## **4. Staff Reports**

**Clerk/Treasurer Grafstrom** noted several items included in the Council packet, including a memo detailing the audit she conducted of supporting documents for the Forks Chamber of Commerce Lodging Tax requests.

**Public Works Director Zellar** stated that a flagger class will be held at the City on March 4<sup>th</sup> with staff from the Quileute Tribe and Clallam County attending as well.

**Police Administrator Bart** reported that the jail is full, as a warrant sweep was conducted over the weekend. He announced recent Clallam County Sheriff's Department personnel changes. Ron Cameron has been promoted to Undersheriff. Sergeant Brian King is the new Chief Criminal Deputy and Deputy Jim Dixon has been promoted to Patrol Sergeant for the West End.

**Attorney/Planner Fleck** stated that he has a meeting this Friday with Kyle Blum, Deputy Supervisor with the Department of Natural Resources. He has been attending Economic Development Council meetings, where the board is currently rewriting the bylaws. He will conduct a Rainforest Arts Center tour on March 3<sup>rd</sup> at 10:00. The University of Washington students will begin their project of acoustic panels after the official opening. The City received a letter of thanks from the Quileute Tribe regarding Fish & Wildlife's decision to drop all non-local tribes' rights for hunting and fishing in the area. Also, the State Supreme Court is in the planning stages of a visit to Forks this fall. They would hold session and hear two to four cases.

## **5. Mayor's Report**

**Mayor Monohon** reported that last week he attended a meeting with US Forest Service leadership, the State Auditor's exit conference, the Habitat for Humanity dedication and the Board of Health. Dr. Locke has stepped down as the health officer for Clallam

County and Dr. Stehr-Green is the interim officer while the position is posted. He also attended the Clallam Transit System meeting earlier today. The have hired a new financial manager.

Mayor Monohon announced that he has recently taken the position of Probation Officer with Clallam County. He will be working approximately one day per week with District Court II.

**6. ADJOURNMENT**

**Motion** to adjourn by Hinchey, second Hillcar, motion carried. Meeting adjourned at 8:59 p.m.

  
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Bryon Monohon, Mayor

  
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Audrey Grafstrom, Clerk/Treasurer