

WORKING AGREEMENT
between

PENINSULA REGIONAL SUPPORT NETWORK
WEST END OUTREACH SERVICES
and
FORKS CITY JAIL

Parties:

This Agreement, is made and entered into by the Peninsula Regional Support Network (PRSN), West End Outreach Services (WEOS), and the Forks City Jail hereinafter referred to as the "Jail".

Intent:

Jail Services funding is provided by the Washington Legislature to provide mental health services for mentally ill offenders while confined in a county or city jail. These services are intended to facilitate access to programs that offer mental health services upon mentally ill offenders' release from confinement. This includes efforts to expedite applications for new or re-instated Medicaid benefits.

Primary responsibility for direct mental health services and medications for individuals while they are in jail is the responsibility of the county or local jail. Services provided with this funding are intended to facilitate safe transition into community services. To that end, the funding provided through this exhibit shall supplement, and not supplant, local or other funding or in-kind resources being used for these purposes that were in effect as of April 2005. This restriction does not apply to services previously provided by RSN savings which can no longer be used to provide Non-Medicaid services.

Purpose:

The purpose of this Agreement is to create a structure that promotes a productive working relationship between public mental health services and the Jail. It is understood that, for mutually served clients, the Jail is responsible to provide a safe and secure environment for inmates. WEOS is responsible to provide the mental health services needed by mutually served clients who qualify for public mental health services, including transitional services.

It is not the responsibility of WEOS to provide services to inmates who do not meet the State established access to services guidelines.

Subcontractor (WEOS) responsibilities:

- 1) Coordinate with local law enforcement and jail personnel in the contractors' service area to facilitate a referral process for individuals with mental illness who are incarcerated and need mental health services.
- 2) Provide transition services to individuals with mental illness to expedite, facilitate, and coordinate their return to the community.

- 3) Identify and accept referrals for intake of individuals who are not enrolled in community mental health services but who meet priority populations as defined in RCW 71.24. WEOS shall conduct mental health intake assessments for these individuals and provide transition services prior to their release from jail.
- 4) Coordinate with local community service offices toward the facilitation of expedited application or reinstatement of medical assistance for individuals in jails, prisons, or IMDs. WEOS shall assist individuals with mental illness in completing and submitting applications for medical assistance to the local CSO prior to release from jail.
- 5) Provide a quarterly report to the Jail and PRSN on services provided with this funding in accordance with the Report Schedule listed below;

Jail Services Program Report Schedule

Service Period	Due Date
September – November 2010	December 15, 2010
December 2010 – February 2011	March 15, 2011
March – May 2011	June 15, 2011
June – August 2011	September 15, 2011

A similar schedule shall apply for the service period September 2011-September 2012.

As funds and time allow, The Mental Health Contractor may provide the following:

- 1) Daily cross-reference between new bookings and the PRSN data base to identify newly booked, persons known to the PRSN.
- 2) Development of individual alternative service plans (alternative to the jail) for submission to the courts – if receptive.
- 3) Pre-release transition planning (e.g. assessments, mental health services, co-occurring services, and housing).
- 4) Intensive post-release outreach to ensure individuals follow up with Community Service Office (CSO) and appointments for mental health and other services (e.g. substance abuse.)
- 5) Inter-local agreements with juvenile detentions facilities.

- 6) Training to local law enforcement and jail services personnel.
- 7) Provision of some direct mental health services to individuals who are in small jails which have no mental health staff.

Jail responsibilities:

1. Identify those individuals who may meet priority populations as defined in RCW 71.24 and make timely referrals to WEOS.
2. Provide a referral packet containing pertinent information and appropriate releases to WEOS designated staff.
3. Appropriate Jail staff will participate in the mental health assessment and treatment as needed or requested by WEOS.
4. Upon request of either party, Jail staff will participate in interagency staffing for mutually shared inmates. This will allow for updating treatment planning, sharing of information and collaborative problem-solving.
5. For inmates served by both the Jail and WEOS, service planning will be collaborative and focused on transitional outcomes.

REVIEW AND AMENDMENTS:

For each county served by the PRSN, a description of the specific implementation of the Agreement will be attached to this Agreement. (See attachment A.)

The parties will review the Agreement and its attachments at least every two years. The Agreement will remain in effect until a new agreement is signed or funding ceases.

If at any time the Agreement becomes a barrier to good practice, or inhibits positive innovations in service delivery, the parties will meet to eliminate the barriers to services. The Agreement may be reviewed at any time at the request of one of the parties.

Either party may submit to the other party an amendment to this Agreement. The amendments shall be accepted when both parties sign the amended Agreement.

The PRSN contact person regarding this Agreement is the Administrator. The WEOS contact person regarding this Agreement is Chuck Smith, MA,

DMHP. The Jail contact person regarding this Agreement is Sgt. Ed Klahn.

A. WEOS and the Jail agree to abide by the following process in resolving disputes, including disputes related to services or cost responsibility:

1. Each party agrees to begin dispute resolution as close to direct client care as possible. The initial attempts to resolve the dispute will occur between the local Jail staff and the WEOS staff.
2. If resolution efforts fail at that level, the issue shall be referred to the WEOS contact person and the Jail Supervisor within three working days. Both the mental health provider and Jail supervisor will be given the opportunity to provide information, preferably through a conference call or, if this is not possible, in writing, to both the PRSN Administrator.
3. If the WEOS contact person and the Jail supervisor are not able to resolve differences, the matter will be referred to the PRSN Administrator.
4. If resolution cannot be reached through the above process, the matter may be referred by either party to DSHS Headquarters.
5. This process does not interfere with the right of PRSN to involve the Ombudsman for the mental health system.

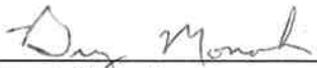
For the Peninsula Regional Support Network:

_____ Date: _____
Anders Edgerton, Regional Administrator
Peninsula Regional Support Network

For West End Outreach Services:

 _____ Date: 8-12-2010
Steve Ironhill
Director

For the Forks City Jail:

 _____ Date: 8-12-2010
Bryon Monohon
Mayor, City of Forks